## COUNCIL BLUFFS PUBLIC LIBRARY POLICY MANUAL

1.8 Copyright

Adopted: July 19, 2000

Approved: October 15, 2003; April 16, 2014; February 22, 2017; April 20, 2020; August

16, 2023

## POLICY:

It is the mission of the Council Bluffs Public Library to enrich, inform, and empower the community. The Council Bluffs Public Library recognizes the rights of holders of copyright for materials and will not knowingly allow violation of the law either by staff or by the public.

The Council Bluffs Public Library complies with federal copyright law (Title 17, U.S. Code). It is the intent of this law to protect the rights of copyright owners from unauthorized reproduction of their works. Copyrighted materials may include, but are not limited to, all printed matter, audio recordings, video recordings, computer software, databases and digital files that are owned by the library or downloaded from the Internet.

However, the law also recognizes the public benefit of allowing citizens to do limited copying from copyrighted works for educational purposes. Fair use permits an individual to use a copyrighted work without the copyright owner's permission for purposes such as criticism, comment, news reporting, teaching, scholarship, or research. Library patrons are responsible for their own compliance with federal copyright law and familiarity with fair use of copyrighted materials.

• The following statement will be posted at copy machines and affixed to pertinent hardware and software:

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