



**COUNCIL BLUFFS
Public Library**

**Council Bluffs Public Library
Board of Trustee – Monthly meeting
Library Board of Trustee Room
Wednesday, March 26, 2025 4:30
p.m.**

AGENDA

- I. Call to order**
- II. Approval of Agenda**
 - (1) Approval of Minutes for February 19, 2025 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
- VII. New Business**
 - (1) Seasonal Intern Job Description**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – Legislative Update**
- XI. Next meeting – April 16, 2025 – 4:30 p.m.**

Discover it here

400 Willow Ave, Council Bluffs, Iowa 51503
712-323-7553



Council Bluffs Public Library
Board of Trustees
February 19, 2025
4:30 PM

Present: Jared Tripp (presiding), Cindi Keithley, Stacey Goodman, John Erixon, Ron Frascht, Christy Watkins, Nicole Juranek, Leo Martin, Antonia Krupicka-Smith: Director
Absent: Abby Jares

I. Call to Order

The meeting was called to order at 4:30 by Jared Tripp.

II. Approval of Agenda and Minutes

A motion was made by Ron Frascht to approve the agenda. Second was made by Christy Watkins. Passed unanimously.

A motion was made by Ron Frascht to approve the January minutes. Second made by Stacey Goodman. Passed unanimously.

III. Public Comment-Anthony, a UNO practicum student, was in attendance to observe the board meeting.

IV. Correspondence and Announcements

Antonia provided a PACE center ticket update. The library will try to provide their tickets again but will need to model it after the library's current theater pass system.

V. Financial Report and Approval of Bills

January 2025 report:

Leo Martin made a motion to approve the following:

\$231,598.51 for general fund,

\$13,150.05 for memorial fund,

\$0 for projects fund for a total of

\$244,739.56.

Seconded John Erixon. Passed unanimously.

VI. Old Business- none

VII. New Business-FY 2026 Contract Community Service Agreements

Stacey Goodman approved the .10 cent/per thousand dollars of assessed value on taxable property for each municipality based on the FY25 City Level amounts provided through the State Library of Iowa.

VIII. Friends of the Library

Their annual meeting will be held on April 14 at 6:00 PM in Room B.

IX. Director's Report

Antonia stated that the library is waiting on the library outreach vehicle, but the vehicle wrap is done. The Playaway devices were introduced in the youth department. She provided a roof update, along with the HVAC automation project. The RDIF gates aren't counting accurately. The legislation has been active concerning a bill that proposes removing obscenity law exemptions for libraries and schools.

X. Teaching Moment: Library Foundation Funding Recap

There are two ways they fund projects: 1) baseline projects and 2) up to amounts. Items funded by the Foundation: kiosk and shelter, AMH replacement, Reading Support Program, Dolly Parton's Imagination Library, Program Support, Library Online Speakers Consortium, sponsor Author Series at Iowa Western Arts Center, Resource Support, and Special one-time projects. They contributed \$458,000 this year. Upcoming projects include roof replacement, audio/visual refresh in meeting rooms A and B, and 2025 One Community Reads Authors and Programs.

XI. Adjournment

The meeting was adjourned at 5:28 PM. John Erixon made a motion, seconded by Nicole Juranek. Passed unanimously. The next meeting will be held on March 19, 2025, at 4:30 PM.

Community Correspondence

February 2025

Comments:

Tonight I attended the paranormal lecture. The room was packed so there was obvious interest. Unfortunately, the presentation was not professional, scientific or even properly researched. The presenter did not write the presentation (said her sister did), had slides that were difficult to read (small print and suggested that we read them ourselves) and presented slides on locations that she'd never even visited except one. She wasn't even informed about the Black Angel and the audience filled her in. Her manner was unprofessional ("we ran from the house because it scared the bejesus out of us). Said things like that multiple times. In case you didn't attend this, she told the audience that she'd been diagnosed with mental illness in Utah and that the Dr. wanted to start her on lithium but she declined. She had many claims but one was that she could teleport herself to another location. She claimed to be both a medium and a psychic with all abilities.

As a psychiatric nurse practitioner, this was a disturbing presentation. She was from the Des Moines area but was "willing" to do psychic readings after the presentation and also set up appointments afterwards including ridding people's homes of demons. She claimed they would be free of charge but I'm guessing there will be charges. Really? What are the library's standards as to who does presentations, what the qualifications are and if they're allowed to solicit business. This is the first lecture that I've been to that wasn't professional. Is there a committee that decides who does lectures and if so, is anyone looking at the presentations and/or listening to the presenter beforehand? Clearly there is interest in this topic so I'd suggest that the library board (or committee) find another presenter who can present this topic responsibly based on fact and science in a professional manner and not just hocus pocus to an audience that might have some members who are vulnerable.

(Director responded with the following email.)

Thank you for reaching out with feedback on the library program last night. I am sorry that you didn't find the presentation as informative as you expected. The programs provided at the library are selected following a programming policy that is approved by the Library Board of Trustees. This particular program was selected to highlight some of our more unique materials and resources and was found through a library sharing listserv for library professionals in the state of Iowa. This particular presenter was provided through the Iowa Psychic Bureau. I did not personally attend the program, but the adult and makerspace programming librarian who coordinated this program was in attendance. She did share with me that the topic of the program would be ghost lore/legends/history focused and there would be science and theories behind equipment and ghost hunting shared. We do not approve solicitation of services according to our

policy and that was made clear to the presenter prior to the program. At the library there is a variety of programming that is offered and if we are able to find a presenter on this topic that can provide a more detailed science focus, we will consider that.

I recognize that in the future, we will do a better job in our description of the programs to make clear the type of program being provided so that those wishing to attend can best gauge their interest level.

Thank you again for sharing your feedback and we have taken it into consideration along with the other feedback we received on the program.

Publicity:

The Daily Nonpareil

There were 2 articles or ads in the Daily Nonpareil online and/or in print. Topics included 1 about the historical society program, Bi-State Battle for Carter Lake and Lake Manawa and 1 mentioning historical articles of the Daily Nonpareil available through the library. The Daily Nonpareil began experiencing and continues to experience issues with their online content and missed a physical printing of the paper multiple times. They also continue to have difficulty providing Newsbank with the digital version of the paper.

Unleash CB Bulletin

There was weekly inclusion of the library events and programs in the Unleash CB Bulletin.

Bluffs Country KXCB 106.5

There were 5 promotions on Bluffs Country KXCB 106.5 including the following programs; Bi-State Battle for Carter Lake and Lake Manawa, Welcome to Medicare, Haunted Iowa: Paranormal Explained, Lunch & Learn: Understanding Alzheimer's and Dementia, and Kings of Broken Things: Bystanders, Historical Wounds, and the Omaha Race Riot of 1919.

KMTV 3 News Now

Friday, February 14, 2025: An article mentions the library as a meeting place for one of the public feedback sessions for Metropolitan Area Planning Agency's comprehensive safety action plan.

Brown, John. "MAPA holding public meetings for input on safer roads" KMTV 3 News Now Omaha, <https://www.3newsnow.com/news/local-news/mapa-holding-public-meetings-for-input-on-safer-roads>. Accessed 19 Feb. 2025.

KETV

Tuesday, February 18, 2025: An article and video summarizes the Haunted Iowa: Paranormal Explained program on Tuesday, February 18.

Parsons, McKenzie. "Haunted Iowa gives lesson in paranormal activity at Council Bluffs public library." *KETV Omaha 7*, <https://www.ketv.com/article/haunted-iowa-gives-lesson-in-paranormal-activity/63835774>. Accessed 19 Feb. 2025.

Reviews:

Google

Five Star Review

**CITY OF COUNCIL BLUFFS
YEAR-TO-DATE LIBRARY BUDGET REPORT**

February 2025

ACCOUNTS FOR:		ORIGINAL	YTD	MTD	AVAILABLE	PERCENT
GENERAL FUND		APPROP	EXPENDED	EXPENDED	BUDGET	USED
A14100 601000	SALARIES- REGULAR	1,358,095.04	852,719.90	105,054.29	505,375.14	62.8%
A14100 602000	SALARIES- PARTIME	424,897.39	245,709.22	33,750.98	179,188.17	57.8%
	TOTAL SALARIES & WAGES	1,782,992.43	1,098,429.12	138,805.27	684,563.31	61.6%
A14100 606400	HOLI-VACATION-SICK PAY	-	-	-	-	100.0%
A14100 611000	FICA	157,029.39	81,248.84	10,265.73	75,780.55	51.7%
A14100 613000	IPERS	197,628.15	102,569.32	12,939.72	95,058.83	51.9%
A14100 615000	GROUP INSURANCE	382,626.24	254,681.23	32,051.96	127,945.01	66.6%
A14100 619900	CELL PHONE ALLOWANCE	600.00	225.00	50.00	375.00	37.5%
A14100 619930	MILEAGE REIMBURSEMENT	4,000.00	923.74	75.53	3,076.26	23.1%
A14100 619950	MISC EMPLOYEE BENEFITS	1,000.00	753.09	-	246.91	75.3%
	TOTAL EMPLOYEE BENEFITS	742,883.78	440,401.22	55,382.94	302,482.56	59.3%
A14100 621000	DUES-MEMBER-SUBSC	3,000.00	2,951.15	690.00	48.85	98.4%
A14100 623000	TRAINING EXPENSE	2,000.00	995.60	47.40	1,004.40	49.8%
A14100 623010	TRAVEL EXPENSE	3,000.00	1,007.45	-	1,992.55	33.6%
A14100 623020	EMPLOYEE MEAL EXPENSE	500.00	40.49	-	459.51	8.1%
	TOTAL STAFF DEVELOPMENT	8,500.00	4,994.69	737.40	3,505.31	58.8%
A14100 633200	EQUIP & VEHICLE REPAIR	-	372.58	-	(372.58)	
A14100 637110	UTILITIES-GAS	40,000.00	4,212.16	2,230.26	35,787.84	10.5%
A14100 637120	UTILITIES-ELECTRIC	79,000.00	38,729.21	8,532.50	40,270.79	49.0%
A14100 637210	REFUSE COLLECTION	1,200.00	711.48	89.26	488.52	59.3%
A14100 637300	TELECOMMUNICATION	3,600.00	2,875.00	300.00	725.00	79.9%
A14100 637400	UTILITIES-WATER	3,000.00	1,157.04	251.92	1,842.96	38.6%
A14100 639910	GROUND MAINT & REPAIR	1,000.00	650.00	-	350.00	65.0%
	TOTAL UTILITIES	127,800.00	48,707.47	11,403.94	79,092.53	38.1%
A14100 640200	ADVERTISING EXPENSE	3,000.00	360.94	49.50	2,639.06	12.0%
A14100 640300	TECHNOLOGY SERVICES	200,000.00	115,606.84	4,586.17	84,393.16	57.8%
A14100 640400	BILLING & COLLECTIONS FEES	1,700.00	1,039.98	122.89	660.02	61.2%
A14100 640700	CONSUTANT EXPENSE	-	262.00	-	(262.00)	
A14100 641000	OTHER CNTRACTUAL SRVCS	86,300.00	42,554.10	6,755.10	43,745.90	49.3%
A14100 641410	PRINTING	1,000.00	1,004.93	-	(4.93)	100.5%
A14100 642000	LEASE PAYMENTS	5,000.00	5,648.49	-	(648.49)	113.0%
	TOTAL CNTRACTUAL SERVICES	297,000.00	166,477.28	11,513.66	130,522.72	56.1%
A14100 650200	FICTION & LARGE PRINT	38,000.00	21,180.05	2,342.44	16,819.95	55.7%
A14100 650210	PERIODICALS	12,000.00	3,019.00	1,248.00	8,981.00	25.2%
A14100 650211	AUDIO BOOKS	17,000.00	6,866.44	349.92	10,133.56	40.4%
A14100 650212	DVDs	20,000.00	8,016.01	477.23	11,983.99	40.1%
A14100 650213	MUSIC CDs	4,000.00	899.86	81.84	3,100.14	22.5%
A14100 650214	REFERENCE	6,000.00	2,433.00	-	3,567.00	40.6%
A14100 650215	DATABASES	80,000.00	70,020.65	-	9,979.35	87.5%
A14100 650216	YOUNG ADULT	16,000.00	10,006.83	1,243.24	5,993.17	62.5%
A14100 650217	VIDEO GAMES	8,000.00	6,258.56	1,304.29	1,741.44	78.2%
A14100 650218	E MATERIALS	60,000.00	34,980.72	4,999.99	25,019.28	58.3%
A14100 650219	NON-FICTION	20,000.00	10,061.78	1,153.92	9,938.22	50.3%
A14100 650220	KIDS BOOKS	35,000.00	18,468.88	1,728.94	16,531.12	52.8%
A14100 650221	SPANISH COLLECTION	2,500.00	1,593.68	28.09	906.32	63.7%
A14100 650400	MINOR EQUIPMENT	8,000.00	2,070.52	-	5,929.48	25.9%
A14100 650600	OFFICE SUPPLIES	9,000.00	4,755.65	712.88	4,244.35	52.8%
A14100 650700	LAUNDRY SERVICES	200.00	121.21	-	78.79	60.6%
A14100 650750	OPERATING SUPPLIES	15,000.00	8,921.44	1,905.06	6,078.56	59.5%
A14100 650810	POSTAGE & FREIGHT	5,000.00	6,132.78	-	(1,132.78)	122.7%
	TOTAL COMMODITIES	355,700.00	215,807.06	17,575.84	139,892.94	60.7%
	TOTAL LIBRARY	3,314,876.21	1,974,816.84	235,419.05	1,340,059.37	59.6%

Expenses Outside of City Operating Budget/General Fund

FY 2024-2025

Type of Service	Fund Source	Feb-25
Adult Programming	Foundation	\$846.36
ALA Conference	Foundation	\$696.37
All of Us Program	NIH Program	\$311.00
Board Game Collection	Enrich Iowa	\$114.86
Book Memorials	Various	\$587.51
eMaterials	Enrich Iowa	\$2,529.73
Foundation Author Series	Foundation	\$17,600.00
Homebound	Homebound Donations	\$149.90
Imagination Library Books	Foundation	\$4,336.07
Our Community Reads Authors & Programs	Foundation	\$3,350.00
Our Community Reads Books & Buses	Foundation	\$5,020.27
Outreach	Enrich Iowa	\$1,231.07
Teen Programming	Foundation	\$591.49
Youth Programming	Foundation	\$551.54
TOTAL Gifts & Memorials:		\$37,916.17

Received in donations and other funding during the month of February 2025:

\$20.00 In Memory of Emma Jean Rich

\$2,000.00 Farmer's Credit Service Grant

\$61,000.00 CBPL Foundation

\$60,000.00 CBPL Foundation

LIBRARY INTERN: YOUTH SERVICES DEPARTMENT

POSITION: SEASONAL LIBRARY INTERN, YOUTH SERVICES

SALARY: \$14 per hour, non-benefited, does not include IPERS enrollment

HOURS: Non-exempt, Part-Time, 20-30 hr per pay period

SCHEDULE: June & July: Generally week day mornings, but schedule is flexible depending on programming

REPORTS TO: Youth Services Manager

NATURE OF WORK:

The seasonal library intern performs customer service to patrons and hands-on programming assistance for children and caregivers. The seasonal library intern is concerned with specific tasks and responsibilities related to executing summer programming in the Youth Services Department.

DUTIES AND RESPONSIBILITIES:

- Assists library assistants or manager with early childhood and school-age programming serving youth in the community, including preparing materials for programming.
- Maintains a safe environment by helping program planning, set-up, execution, and clean-up, typically in an outdoor environment.
- Helps with crowd control at large scale public events.
- Represents the Library through outreaches to families and community groups.
- Supports Library partner organizations to ensure a welcome and clean environment for them to deliver services and information.
- Performs work within established department guidelines and refers department problems or concerns to a manager.
- Performs other related duties as assigned.

ABILITIES AND KNOWLEDGE REQUIRED:

Experience/Education: Must be 16 years or older. Must have a student work permit if required.

- Ability to speak in front of a group.
- Ability to read, understand, and follow oral and written instructions and make decisions within established guidelines.
- Ability of form effective working relationships with staff and general public.
- Ability to work in a pleasant and effective manner with customers, co-workers, other agencies, and departments.
- Willingness to understand the needs, developmental stages, and abilities of children.

- Ability to provide personal transportation to outreach sites and have a current Driver's License and insurance.
- Must be able to work occasional nights and weekends based on programming needs.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit, talk, and hear. The employee is frequently required to use hands to finger, handle, feel, or operate objects, tools, or controls and to reach with hands and arms. Hand-eye coordination is necessary to operate computers and various office equipment. The employee is occasionally required to climb or balance; stoop, kneel, or crawl.

The employee must occasionally lift and/or move objects of 40 pounds or more. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

If an applicant is under 18 years of age, the state of Iowa requires Employment and Age Certificates before employment can occur. (These documents are issued by both the Division of Job Services and the schools.)

Selected candidates must be able to provide proper documentation for work in Iowa and may be subject to a background check.

Incomplete applications will not be considered.

Director's Report

February 2025

The library continues to work with community organizations to increase awareness of the library and support common goals. In February, Bailey Adams and I worked with three classes within the Council Bluffs Community School District to identify a challenge that could be solved through developing an app. These classes were tasked with establishing a real world problem and solution. The real world problem they determined was young adults in the community are not aware of the resources and services at the library that are just for them. The current app is geared towards adults instead of young adults. Their solution was to develop an app that provided access to all of the resources and services for young adults. To support their research, we conducted tours of the library for the classes so they would have a better understanding of the resources available at the library and how to highlight those resources for young adults. We also wanted them to experience the library so that they could best put themselves into the 'shoes' of the end user. The next step in the process will be virtual meetings with each class to answer follow-up questions and give feedback as the 'company' and then we will get final presentations of the end result/plan. We will not get an app, but this partnership has been great in building an awareness about what the library has to offer and giving a real world example for the classes to use. We have enjoyed hearing the perspective of the students so that we have a better idea of how young adults in the community want to use the library or what they wish the public library had for them.

Another partnership that developed further this past month was with the River's Edge project. Youth staff have been working hard on developing content for the story panels that will go along the River's Edge activities. This content will be digital and physical and is original to the creative brains of the staff at the library. It has been wonderful to see staff jump into the challenging process to develop interactive and educational early literacy content that is focused on the topics established by the area it will be placed.

This month I participated in a debrief related to the Iowa West Mini Grants pilot project. I gathered with other partners to talk about the impact and identify the clear wins from the program as well as different things that would have gotten us to "yes" for different grant applications. The library awarded nine of these grants in total.

Lastly we received word that Elisa Cruz, adult and makerspace programming librarian, was selected as a part of the One Small Step community conversation initiative being conducted by StoryCorp. Elisa will be helping to develop a toolkit alongside 9 other librarians throughout the country that will support this initiative that focuses on creating recordings of conversations between two individuals who don't have the same viewpoint on controversial topics. The goal of the project is

to build community conversations around difficult topics to hopefully build understanding and connection rather than divides in communities. She will be building skills in facilitation and group moderation. She brings many skills to the group already and we are excited to be one of 10 libraries in the country participating in this project.

Facilities Update:

The color sample arrived for the roof and it has been signed off on as a match for the color. Now production can begin on the product that will be used on the roof. This will take 8-12 weeks which keeps us on track for a May installation.

The upgrade of the automation of the library HVAC will happen in May.

I met with Cody Smith to discuss the janitorial and cleaning contract which will go out for bid soon.

Technology Update:

A contract was signed for the upgrade of technology in meeting room A and B. This project will move forward with the ordering of all of the equipment and installation happening prior to June.

Upcoming Events:

March 22nd – A Warrior of the People: How Susan La Flesche Overcame Racial and Gender inequality to Become America’s First Indian Doctor

March 29th – Historic Preservation Celebration!

April 3rd – The Black Angel’s Secret: The Ruth Anne Dodge Memorial

April 4th – Live Music with James Margolis

April 7th – Iowa’s Prohibition & Bootlegging Legacy

April 10th – Our Community Reads Author: Shelby Van Pelt

April 14th – Friends of the Library Annual Meeting

April 21st – Poetry Reading with Debra Marquart

Respectfully Submitted:

Antonia Krupicka-Smith

Public Service's Report

February 2025

Spaces

The Youth interactive play space this month was a construction site. One bulletin board showed tutorials for drawing construction vehicles. The other focused on Black History Month.

Seventy individuals used the Makerspace during the month of February.

Collections

Jamie is working with Ali and Mohamed to identify missing issues in Manga. They are considering purchasing digital editions to replace missing print issues.

Julianne was able to deliver 262 items to 47 individuals in January, utilizing 9 volunteers. 30 items were also delivered to two of our pocket collections. One pocket collection has decided to discontinue services, but the person who was coordinating the collection site has posted Homebound applications for individuals to sign up if they want materials.

Caroline has created a seed planting calendar to put out for patrons as they continue to check out seeds this spring so they can properly time and plan. We've had a ton of volunteers working on seed packing – at least 8 have been helping since the start of January. Caroline also put a staff bulletin board with information about the seed library collection for all staff to interact with! We received a large seed donation from the organization Nine Square Feet.

Zoo passes were handed out beginning on February 1st, and it did take several days to hand out the last of the tickets. Rose Theater passes continue to be available as shows continue through their 2024–25 season. Cat Kid Comic Club showed for a few weekends in February, and we will be looking at another show at the end of March!

1379 items were added to the collection and 608 items were removed.

Community

Staff from the youth, adult, and circulation departments participated in a meeting with City staff regarding summer programs at Cochran Park.

Our Community Reads books were delivered to Woodrow Wilson Middle, Kirn Middle, and St. Albert Schools. Over 700 copies of *Invisible* by Christina Diaz Gonzales were distributed with enough time for students to become familiar with the book prior to the author's visit in April.

Ali (teen department) went to College View Elementary and read *Mr. Fox's Game of No* and do an activity to the therapeutic class.. We had 16 students and teachers.

Ali coordinated with the St. Paul's Women's Group to bring snack donations for our snack program. St. Paul's Women's Group offered to purchase snacks for January and February. They raised \$400 to purchase these snacks for our program.

Omaha EITC Coalition continued to provide free tax return assistance.

Julianne was busy visiting nursing homes and assisted living facilities in February to make residents aware of the Homebound program. She visited Primrose, Rose of the Bluffs, Risen Son, Prairie Gate, Graceview Courtyard, Fox Run and Northcrest Living Center this month, and spoke with a total of 72 individuals. She was able to sign up anyone who wanted Homebound services or get them signed up for library cards if they didn't already have one. Lindsay attended the Treynor Winter Market on February 22nd and spoke with 78 people about library services and resources.

Antonia and Bailey have been working with high school classes from AL and TF on an app development project, which included tours for three different sections of the classes in February.

Institutional Success

Youth staff worked with Pottawattamie Conservation to provide the class Gardening with Native Plants. This class fulfills education requirements for Bee City USA.

Jamie attended the HSAC Food Committee meeting.

We continue to host a practicum student a couple of hours each week.

Mindy McCollough received several glowing evaluations about the How to Sew classes, with some participants asking for a more advanced, two-part class. We will have to consider what the feasibility of this might look like.

We have had a large influx of volunteers in the month of February. Many of them have started assisting with seed packing, shelf-reading, and scanning materials for the Reference department. Two new volunteers have started helping with Homebound deliveries as well.

Bailey attended the Legislative day for Leadership CB, where she was able to hear from community and county leaders as well as toured the capitol and saw state legislation in action.

Programs & Services

Youth staff have added a fourth weekly storytime session this month, now hosting back-to-back sessions on both Tuesday and Thursday mornings. The Thursday morning storytime had grown to unsustainable attendance levels, so this change should divide that group into more manageable numbers.

Youth staff provided 15 in-house storytimes this month for 360 patrons. Our First Thursday nighttime storytime had its largest attendance numbers yet – 30 patrons attended this month! We cancelled two storytime sessions due to winter weather.

Also for the 5 and under age group, we hosted Music with Lori Lynn on a Saturday morning for 35 patrons. We had a Playdate Café on a Wednesday morning, and hosted the Rose Theater for an interactive sight word play. We had 61 patrons attend that program. Creative Movement and Yoga Storytime were cancelled due to winter weather.

Youth outreach staff provided 38 storytimes to 638 students and teachers. This is just over half the number of students we typically serve through outreach, but we were taken down this month by both staff illness and multiple school closures due to snow and cold weather. We were able to reschedule some, but not all of our sessions.

Three after-school drop-ins for elementary age library users were held this month, serving 118 patrons. This month's programs included Potato Chip Candy, Egg Carton Bird Feeders, and Good Vibes Keychains.

A Dog Man Fan Party was held to celebrate the release of the new movie on a Saturday morning this month. Eighty-four patrons went through a training academy obstacle course, made Dog Man buttons, did a scavenger hunt, a sniff test, pattern matching, and more!

The Saturday registration program for our tween population was a beginning crochet workshop. We had 8 patrons attend.

This month's Homeschool Huddle theme was insects and 41 patrons attended.

Youth outreach staff facilitated two sessions of the Beginning Reader Club for Bloomer's 21st Century Club.

The Imagination Library delivered 1,848 books in February and 35 new children registered for the program.

Our 1,000 Books Before Kindergarten program currently has 48 active readers with 1 new registration this month. Three children completed the program.

This month, during Tinker Zone, patrons made Valentine Catapults. Binary Code Bracelets took on a new look, with updated beads communicating secret messages. Patrons used their coding knowledge from last month's passive program to create unique gifts.

For our monthly Scribblers Writing Club, we played the game *Storymatic*. Jamie made Hot Cocoa Bombs with eleven teens for a Super Saturday. Nine teens attended our monthly Anime Club meeting. Nathan set up the new Xbox Series X video game console and facilitated four Game On sessions.

February was the last month for the Winter Reading Challenge for adults. Fifty-one individuals participated, 127 activities were completed, and 20 challenges were completed.

Elisa Cruz has partnered with different organizations and arranged a series of Lunch and Learns on health and aging related topics. The first one, *Understanding Alzheimer's and Dementia*, was in partnership with the Alzheimer's Association. The series will continue through May.

Pottawattamie Conservation is providing a three-part Gardening with Native Plant series that began this month and will conclude in April.

Author and journalist Theodore Wheeler discussed the history of the 1919 lynching of Will Brown and the circumstances that led up to the riot. This history served as the background for his novel, *Kings of Broken Things*.

Thirty-six individuals met for the four book clubs we offered in February.

We had a total of 43 programs (12 general audience programs and 31 adult audience programs) with 627 people attending in person and 36 virtually.

Respectfully compiled and submitted by

Antonia Krupicka-Smith

From reports submitted by

Anna Hartmann (Youth Services Manager), Jamie Menning (Teen Services Manager), Andrew Bouska (Adult and Makerspace Services Manager), Bailey Adams (Circulation Services Manager), and Mary Carpenter (Support Services Manager)

FY25 PROGRAMMING STATISTICS			
ADULT PROGRAMMING (Targeted age 19+)	Jan-25	Feb-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	28	28	190
Number of In-Person Onsite Attendance - Total	304	573	2288
Number of In-Person Offsite Programs - Total	1	0	4
Number of In-Person Offsite Attendance - Total	79	0	517
Number of Prerecorded Programs	3	3	21
Number of Prerecorded Attendance	46	36	305
Number of Proctored Tests	0	0	19
GENERAL INTEREST PROGRAMMING	Jan-25	Feb-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	12	15	90
Number of In-Person Onsite Attendance - Total	76	90	555
Number of In-Person Offsite Programs - Total	2	8	41
Number of In-Person Offsite Attendance - Total	30	150	3813
Number of Prerecorded Programs	0	0	4
Number of Prerecorded Attendance	0	0	32
TEEN PROGRAMMING (Targeted age 12-18)	Jan-25	Feb-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	42	43	332
Number of In-Person Onsite Attendance - Total	238	123	2742
Number of In-Person Offsite Programs - Total	4	2	22
Number of In-Person Offsite Attendance - Total	49	25	241
Number of Self-Directed Programs	17	16	152
Number of Self-Directed Participants	227	246	2359
YOUTH PROGRAMMING (Targeted age 0-5)	Jan-25	Feb-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	13	17	100
Number of In-Person Onsite Attendance - Total	423	456	3139
Number of In-Person Offsite Programs - Total	56	36	345
Number of In-Person Offsite Attendance - Total	1125	601	7385
Number of Prerecorded Attendance		86	674
YOUTH PROGRAMMING (Targeted age 6-11)	Jan-25	Feb-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	13	7	69
Number of In-Person Onsite Attendance - Total	370	251	1895
Number of In-Person Offsite Programs - Total	5	4	40
Number of In-Person Offsite Attendance - Total	171	54	3384
Number of Prerecorded Attendance		12	102
READING PROGRAMS	Jan-25	Feb-25	FY25 TOTALS
Number Registered Adult Participants	0	0	266
Number Registered Teen Participants	0	0	110
Number New Registered Youth Participants	6	1	977
Number Imagination Library New Registrations	59	35	326
Number Imagination Library Books Mailed	1854	1848	14827
PATRON DIRECTED ACTIVITIES	Jan-25	Feb-25	FY25 TOTALS
Coloring Sheets	35	38	328
Steam STEM Services	156	396	1336
Story-Walk Participants	81	113	1739
FOOD DISTRIBUTION	Jan-25	Feb-25	FY25 TOTALS
Total Number Summer Meals Distributed	0	0	2062
Total Number Teen Snacks Distributed	605	878	6155
Total Number of Teen Meal Bags Distributed	16	21	463

FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	Jan-25	Feb-25	FY25 TOTALS
Accounts			
New Card Registration	332	236	3506
Building Usage			
Gate Count/Patron Visits	14443	15259	113403
Number of Reference Questions	1784	1565	13481
Number of Microfilm Rolls Used	1	0	35
Number of Meeting Rooms Used	142	151	1273
Number of Notary Provided	25	20	248
Number of Computer Lab Sessions	2336	1827	17818
Number of WiFi Sessions	1716	1459	14779
Makerspace Room/Tool Usage	68	70	689
Circulation			
TOTAL CIRCULATION	18955	16614	148698
Kiosk Checkouts	22	22	786
Self Checkouts	11371	9718	88521
Database Usage			
AcademicSearch Premier - Total FT + Abstract	4	0	38
Ancestry - Total	333	276	2528
AtoZdatabases	3120	166	29822
Auto Repair Source	1	14	67
Brainfuse JobNow & VetNow- Total Usage	25	44	365
Brainfuse HelpNow - Total Usage	112	64	314
Britannica/Webster's - Total Number	160	30	1439
Community History Archive (The Council Bluffs Globe) - /view	9	2	91
Consumer Reports - Page Views	287	256	2038
Digital Sandborn Maps - Pages	n/a	n/a	387
Fire Insurance Maps Online	228	128	818
Foundation Directory Online - All Views Total	0	0	37
Gale Virtual Reference - Total Retrievals from Usage Summary	0		23
Hoopla - Total Checkouts	2274	2281	18376
LibraryAware	13161	12690	101026
Mango Languages	41	316	717
Newsbank - Total	7536	4129	53678
Novelist Plus - Total FT + Abstract	513	262	3150
Novelist Select - Total Clicks	53	86	441
Overdrive - Total Checkouts	8150	7136	56943
TumbleBooks Library - Content Views	46	26	108
Value Line - Downloads	2918	3122	22338
ILL			
Total ILL	487	432	3553
Kiosk Usage			
Items Returned to Kiosk	16	5	375

CIRCULATION/RESOURCES/SERVICES STATISTICS

	Jan-25	Feb-25	FY25 TOTALS
Materials			
Items Added to the Collection	1515	1379	8142
Items Removed from the Collection	498	608	10633
Curbside			
Overall Curbside Deliveries Total	6	4	39
Overall Curbside Items Total	16	9	169
Homebound			
Number of Patrons Enrolled	52	53	53.4
Number of Homebound Patrons Served	49	47	377
Number of Homebound Items Delivered	276	262	2144
Number of pocket collections enrolled	3	2	23
Number of pocket collections delivered to	0	2	10
Number of items delivered to pocket collections	0	30	140
Volunteers			
Number of Volunteers	28	32	201
Volunteer Hours	87.26	95.49	695.07
Virtual Usage			
Website Users	8200	7500	63900
Website Sessions	20000	18000	145000
Catalog Users	4500	4100	33700
Catalog Sessions	11000	9200	75800
Library App Users	438	654	1092
Library App Sessions	946	2465	3411