



COUNCIL BLUFFS Public Library

**Council Bluffs Public Library
Board of Trustee – Monthly meeting
Library Board of Trustee Room
Wednesday, July 16, 2025 4:30 p.m.**

AGENDA

- I. Call to order**
- II. Approval of Agenda**
 - (1) Approval of Minutes for June 18, 2025 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
- VII. New Business**
 - (1) Presentation of Proposed Amendments to Board By-Laws**
 - (2) Library Director Evaluation**
 - (3) Board Officers and Committee Appointments**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – Strategic Plan Check-in**
- XI. Next meeting – August 20, 2025 – 4:30 p.m.**

Discover it here

400 Willow Ave, Council Bluffs, Iowa 51503
712-323-7553

Council Bluffs Public Library
Board of Trustees
June 18, 2025
4:30 PM

Present: Cindi Keithley, Ron Frascht, Stacey Goodman, Abby Jares (presiding), John Erixon, Christy Watkins, Nicole Juranek, Leo Martin, Antonia Krupicka-Smith: Director
Absent: Jared Tripp

I. Call to Order

The meeting was called to order at 4:35 by Abby Jares.

II. Approval of Agenda and Minutes

- Cindi Keithley made a motion to approve the agenda. Second made by Stacey Goodman. Passed unanimously.
- Ron Frascht made a motion to approve the May minutes and the by-laws minutes. Second made by Christy Watkins. Passed unanimously.

III. Public Comment-none

IV. Correspondence and Announcements

The library received a thank you card from the Leadership Council Bluffs group, class 37. A patron that regularly uses the library has been calling the library's main number and making demands of library staff. The patron emailed the mayor, and the mayor responded.

V. Financial Report and Approval of Bills

June 2025

Leo Martin made a motion to approve the following:

\$375,547.75 for general fund,

\$7,621.86 for memorial fund,

\$0 for projects fund for a total of

\$383,169.61 total.

Seconded by John Erixon. Passed unanimously.

VI. Old Business

Leo Martin made a motion to approve the wording and the Director's Review Process Resolution to the month of July. Cindi Keithley seconded the motion. Approved unanimously.

VII. New Business

Approval of Amended 3.1 Behavior Code

Antonia worked with legal and police to define harassment. She defined sleeping as extended and repeated periods of sleeping as well. Once approved and adopted, guidelines will be posted in a variety of areas. Stacey Goodman made a motion to approve and waived all future readings. John Erixon seconded the motion. Approved unanimously.

Approval of 3.12 Lost and Found

Ron Frascht made a motion to approve the new updates, seconded by Nicole Juranek. Approved unanimously.

Presentation of Proposed Amendments to Board By-Laws

The By-Laws committee met and proposed changes. The by-laws need to be presented 30 days before adoption.

VIII. Friends of the Library

The Friends of the Library did not meet last month. The book sale committee is enthusiastic about the upcoming book sale, including merchandise to purchase. They are increasing the number of volunteers. The sale is projected to be September 11, 12, and 13 with an hour of proposed “all you can carry” free books.

IX. Director’s Report

- The library vehicle is operational.
- The heating and cooling issues have been fixed.
- The library signed with Ingram.
- The state library will no longer be providing FirstSearch or the Foundation Directory online.
- The library’s e-newsletter will be changing and integrating with patrons’ check out patterns.
- Meeting rooms A and B are completed.
- A grant was awarded to get CD players into assisted living homes to improve access to audio books.

X. Teaching Moment

Moving forward and directed by city attorneys, before the library shares information about the library, staff should ask the following four questions:

1. Is this allyship?
2. Is this anti-racism?
3. Is this preferential treatment based on race, gender, sexual identity and orientation?
4. Is this giving special benefits based on race, gender, sexual identity and orientation?

XI. Adjournment

The meeting was adjourned at 5:49 PM. Ron Frascht made a motion, seconded by Cindi Keithley. Passed unanimously. The next meeting will be held on July 16, 2025, at 4:30 PM.

Minutes submitted by:

Nicole K. Juranek

Nicole K. Juranek

Community Correspondence

June 2025

Comments:

Haven't been to your branch in about 8-10 years. Now I remember why...Your Internet is HORRENDOUS Cannot connect to ever the splash page because of how your network is setup (staff has verified this is a known issue.) I have a \$6000 laptop and have no issues connecting to the Internet anywhere else in the U.S. The city's WiFi connects but is horribly SLOW. So, I can go to the Omaha libraries and deal with homeless people, messy restrooms, and NOISE but okay Internet, or I can come to your clean and quiet library and struggle to use the Internet. (Neitherworks)

Its' 2025,

- 1). Why is the library's Internet so horribly configured?
- 2). Why isn't the WiFi set up to be SECURE?
- 3). Why don't you get FIBER?
- 4). Will any of this ever get fixed? (All of this is why I haven't come back in 10 years...)

I have a personal hotspot but try to save my data for emergencies.

To have modern Internet in the Omaha/CB metro should Not be an issue.

(I called this patron and had to leave a message. I have not heard back.)

Publicity:

The Daily Nonpareil

There were 4 articles or ads in the Daily Nonpareil online and/or in print. Topics included 1 about Summerfest, 2 promoted the Beatles and the Bluffs program, and 1 promoted the Love on a Leash program.

Unleash CB Bulletin

There was weekly inclusion of the library events and programs in the Unleash CB Bulletin.

Livability

An article was included online about advantages of living in Council Bluffs and included the library.

Reviews:

Google

5 Star Review

5 Star Review: Such a peaceful place to read books use computers etc.. Remember to bring the library card

3 Star Review: They never have the public wifi on. I can never do my homework there. *(I provided a response to this review) (This review no longer appears on the web.)*

3 Star Review: Hardly any fantasy or science fiction books. So many books of series are missing. *(I provided a response to this review) (This review no longer appears on the web.)*

CITY OF COUNCIL BLUFFS
YEAR-TO-DATE LIBRARY BUDGET REPORT

June 2025							
ACCOUNTS FOR:		REVISED		YTD	MTD	AVAILABLE	PERCENT
GENERAL FUND		BUDGET		EXPENDED	EXPENDED	BUDGET	USED
A14100 601000	SALARIES- REGULAR	1,358,095.04		1,325,622.04	105,146.38	32,473.00	97.6%
A14100 602000	SALARIES- PARTIME	424,897.39		387,005.12	30,660.72	37,892.27	91.1%
	TOTAL SALARIES & WAGES	1,782,992.43		1,712,627.16	135,807.10	70,365.27	96.1%
A14100 606400	HOLI-VACATION-SICK PAY	0.00		-	-	-	100.0%
A14100 611000	FICA	157,029.39		126,820.04	10,032.82	30,209.35	80.8%
A14100 613000	IPERS	197,628.15		159,870.47	12,659.78	37,757.68	80.9%
A14100 615000	GROUP INSURANCE	397,962.00		383,682.23	32,845.12	14,279.98	96.4%
A14100 619900	CELL PHONE ALLOWANCE	600.00		600.00	50.00	-	100.0%
A14100 619930	MILEAGE REIMBURSEMENT	4,000.00		1,904.79	99.47	2,095.21	47.6%
A14100 619950	MISC EMPLOYEE BENEFITS	1,000.00		753.09	-	246.91	75.3%
	TOTAL EMPLOYEE BENEFITS	758,219.54		673,630.62	55,687.19	84,589.13	88.8%
A14100 621000	DUES-MEMBER-SUBSC	3,750.00		3,638.15	-	111.85	97.0%
A14100 623000	TRAINING EXPENSE	1,250.00		995.60	-	254.40	79.6%
A14100 623010	TRAVEL EXPENSE	3,000.00		1,428.49	-	1,571.51	47.6%
A14100 623020	EMPLOYEE MEAL EXPENSE	500.00		59.55	-	440.45	11.9%
	TOTAL STAFF DEVELOPMENT	8,500.00		6,121.79	-	2,378.21	72.0%
A14100 633200	EQUIP & VEHICLE REPAIR	372.58		372.58	-	-	100.0%
A14100 637110	UTILITIES-GAS	40,000.00		14,339.89	694.27	25,660.11	35.8%
A14100 637120	UTILITIES-ELECTRIC	79,000.00		60,475.65	4,770.20	18,524.35	76.6%
A14100 637210	REFUSE COLLECTION	1,200.00		1,108.52	109.26	91.48	92.4%
A14100 637300	TELECOMMUNICATION	3,600.00		3,900.00	300.00	(300.00)	108.3%
A14100 637400	UTILITIES-WATER	3,000.00		1,981.54	214.30	1,018.46	66.1%
A14100 639910	GROUND MAINT & REPAIR	650.00		650.00	-	-	100.0%
	TOTAL UTILITIES	127,822.58		82,828.18	6,088.03	44,994.40	64.8%
A14100 640200	ADVERTISING EXPENSE	3,000.00		1,687.85	103.00	1,312.15	56.3%
A14100 640300	TECHNOLOGY SERVICES	198,600.00		234,678.93	2,544.92	(36,078.93)	118.2%
A14100 640400	BILLING & COLLECTIONS FEES	1,700.00		1,557.76	134.60	142.24	91.6%
A14100 640700	CONSUTANT EXPENSE	300.00		262.00	-	38.00	87.3%
A14100 641000	OTHER CNTRACTUAL SRVCS	86,000.00		77,528.60	14,146.20	8,471.40	90.1%
A14100 641410	PRINTING	1,000.00		1,039.45	34.52	(39.45)	103.9%
A14100 642000	LEASE PAYMENTS	6,400.00		6,367.32	-	32.68	99.5%
	TOTAL CNTRACTUAL SERVICES	297,000.00		323,121.91	16,963.24	(26,121.91)	108.8%
A14100 650200	FICTION & LARGE PRINT	34,000.00		32,610.22	2,577.31	1,389.78	95.9%
A14100 650210	PERIODICALS	12,000.00		11,876.70	-	123.30	99.0%
A14100 650211	AUDIO BOOKS	11,700.00		10,935.15	1,990.85	764.85	93.5%
A14100 650212	DVDs	15,200.00		13,160.57	1,315.16	2,039.43	86.6%
A14100 650213	MUSIC CDs	4,100.00		3,693.24	247.31	406.76	90.1%
A14100 650214	REFERENCE	6,000.00		4,959.00	1,740.00	1,041.00	82.7%
A14100 650215	DATABASES	75,000.00		73,927.75	-	1,072.25	98.6%
A14100 650216	YOUNG ADULT	16,000.00		15,603.65	975.99	396.35	97.5%
A14100 650217	VIDEO GAMES	8,000.00		7,992.50	-	7.50	99.9%
A14100 650218	E MATERIALS	87,000.00		85,922.69	29,384.45	1,077.31	98.8%
A14100 650219	NON-FICTION	17,000.00		15,830.52	1,898.88	1,169.48	93.1%
A14100 650220	KIDS BOOKS	30,000.00		28,247.01	2,070.58	1,752.99	94.2%
A14100 650221	SPANISH COLLECTION	2,500.00		2,447.24	-	52.76	97.9%
A14100 650400	MINOR EQUIPMENT	8,000.00		4,414.35	306.90	3,585.65	55.2%
A14100 650600	OFFICE SUPPLIES	7,000.00		6,574.71	151.57	425.29	93.9%
A14100 650700	LAUNDRY SERVICES	200.00		283.18	132.50	(83.18)	141.6%
A14100 650750	OPERATING SUPPLIES	15,000.00		10,784.90	352.67	4,215.10	71.9%
A14100 650810	POSTAGE & FREIGHT	7,000.00		6,184.78	-	815.22	88.4%
	TOTAL COMMODITIES	355,700.00		335,448.16	43,144.17	20,251.84	94.3%
	TOTAL LIBRARY	3,330,234.55		3,133,777.82	257,689.73	196,456.94	94.1%

Expenses Outside of City Operating Budget/General Fund

FY 2024-2025

Type of Service	Fund Source	Jun-25
Adult Programming	Foundation	\$1,161.38
Book Memorials	Various	\$2,771.44
Imagination Library Books	Foundation	\$8,535.21
Makerspace Replacements	Enrich Iowa	\$5.98
Movie Licensing	Friends	\$1,145.00
Our Community Reads Books & Buses	Foundation	\$2,046.35
Printing	Enrich Iowa	\$35.99
Snack Program for Teens	CFFWI Grant/Various	\$221.80
Summerfest 2025	Friends	\$2,675.00
Summer Reading Programs - Youth	Foundation	\$3,152.98
Teen Programming	Foundation	\$141.51
Vehicle Safety Training	Friends	\$1,600.00
Youth Programming	Foundation	\$129.53
TOTAL Gifts & Memorials:		\$23,622.17
Additional Expenses	Fund Source	Jun-25
Meeting Room A&B AV Upgrade	City & Foundation	\$154,570.00
TOTAL Additional Expenses:		\$154,570.00

Received in donations and other funding during the month of June 2025:

\$35.00 In Memory of Joan Campbell

COUNCIL BLUFFS PUBLIC LIBRARY BOARD OF TRUSTEES BY-LAWS

Adopted: November 12, 1965
Revised: June 8, 1973
Amended: March 12, 1976, May 17, 1989, August 16, 1995, July 19, 2000,
October 17, 2007, September 15, 2010, Feb. 19, 2014
Reaffirmed: January 16, 2019, February 23, 2022, September 18, 2024

The Council Bluffs Public Library is governed by a Board of Trustees by virtue of the provisions of Chapter 392.5 of The Code of Iowa and Chapter 1.70 of the Council Bluffs Municipal Code, which are incorporated by reference herein.

ARTICLE 1: OFFICERS

- Section 1: The officers shall be president, vice-president, and secretary.
- Section 2: Officers shall serve a term of two-years with a maximum of two consecutive terms per office.
- Section 3: The President shall preside at all meetings of the board and appoint all committees. The President shall conduct directors' performance evaluation yearly in June.
- Section 4: In the absence of the president, the vice-president presides. In the case of the absence of both the president and vice-president, the members shall elect a temporary chairperson.
- Section 5: The secretary shall take the record of the meetings and sign the minutes after they are read and approved.
- Section 6: Officers of the board shall be chosen at the July meeting of the board. Any vacancy of officers occurring during a term will be filled by appointment of the library board president.

ARTICLE 2: COMMITTEES

- Section 1: There shall be ~~three~~five committees appointed by the president at the annual meeting.
- Section 2: Each committee will meet as needed. The committees will be as follows:
- ~~Building and Maintenance Committee~~
 - ~~The Building and Maintenance Committee will review building and maintenance issues.~~
 - Executive Committee
 - The Executive Committee has limited powers to act for the board in emergencies, but must have all actions ratified by the board at the next regular meeting.

- Finance Committee
 - All library bills, after they are listed and approved by the director, shall be submitted to the Chairperson of the Finance Committee for review prior to board approval.
 - The Finance Committee will meet at least once a year before the City Council Budget Hearing to review the preliminary budget and submit it to the board at the next regular meeting for approval.
- Library Materials Committee
 - The Library materials Committee will review any written material objections that have been filed with the director and make a recommendation to the board.
- Personnel Committee
 - ~~The Personnel Committee has the responsibility for the library director's performance evaluation. The evaluation is conducted in June and is a tool to review the past year and plan for the future.~~

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Section 3: The President shall appoint ad hoc committees as needed.

ARTICLE 3: MEETINGS

- Section 1: The regular monthly meeting of the board shall be held in the Library Board Room on the third Wednesday of the month at 4:30 P.M. unless designated otherwise by the board.
- Section 2: Absence from four consecutive regular meetings of the board, except in case of sickness or temporary absence from the city will result in termination from the library board. Vacancies in the board shall be filled by appointment of the mayor, with approval of the council, and the new trustees shall fill out the unexpired term for which appointment is made. (Council Bluffs Municipal Code 1.70.050)
- Section 3: The Board will review and approve the budget at a regular meeting before the City Council Budget Hearing. Before the budget meeting, the director shall prepare copies of the budget for the following year for board members and shall discuss the items with the board at the time of presentation at the board meeting.
- Section 4: A quorum shall consist of five members. If it is impossible to obtain a quorum, bills may be approved and warrants signed and other routine business passed by the president or vice-president or secretary and two other members. In such cases all business transacted should be presented for approval at the next meeting of the board at which a quorum is present.
- Section 5: Special meetings may be called at any time by the president of the board or a majority of its members.
- Section 6: Notices of all meetings shall be distributed by the director so that members receive them no later than the day before the meeting.

Section 7: The board shall comply with the Iowa Code and Iowa's Open Meetings Law, and will conduct its meetings according to the latest edition of ROBERT'S RULES OF ORDER.

Section 8: Public Comment is allowed for any member of the Community to speak to the Library Board. Comment will not exceed 5 minutes per individual.

ARTICLE 4: DIRECTOR

Section 1: The board shall hire a director who shall have sole charge of the administration of the library under the direction and review of the board, subject to the job description of the board.

Section 2: The director shall be held responsible for the care of the building and equipment, for the employment and direction of the staff, for the efficiency of the library's service to the public and for the operation of the library under the financial conditions set forth in the annual budget and other duties as necessary.

Section 3: The director shall attend all board meetings, but be excused from the parts of those at which the director's evaluation or salary are to be discussed.

ARTICLE 5: ORDER OF BUSINESS

Call to Order

Approval of Agenda

Minutes of Last Meeting

Correspondence and Announcements

Financial Reports and Approval of Bills

Public Comment

Old Business

New Business

Friends of the Library

Other

Adjournment

ARTICLE 6: AMENDING BYLAWS

Section 1: These bylaws shall be reviewed every three years.

Section 2: Amendments may be made by a majority vote at a regular meeting provided a thirty day notice is given in writing to all members of the Board of Trustees.

**Council Bluffs Public Library
Board of Trustees
2024-2025**

Board Committees	
Board Officers/Executive Committee	Jared Tripp: President Abby Jares: Vice President Nicole Juranek: Secretary
Finance Committee	Leo Martin **Danielle Bemis, Director of Finance for the City
Library Materials Committee	
Ad-Hoc Committees	

Director's Report

June 2025

June started quickly with the Summer Reading Program. The community responded with excitement for all that we have to offer and staff quickly responded with wonderful programs and incentives for reading.

In June I attended the American Library Association Annual Conference in Philadelphia, Pennsylvania. A major reason for attending was the acceptance of a poster presentation about our Teen Snack program. Jamie Menning also attended with me as she started and administers the snack program. This conference was a different atmosphere than conferences I have attended in the past due to the recent executive orders which have removed significant federal funding. One of the noticeable differences in the conference was felt in the exhibit hall. In the past many federal organizations and offices would be present to share resources and services that they provide to libraries, but this year, they were not in attendance and their absence was felt. Another big difference was that many State Library organizations and staff were not in attendance. This was likely due to the fiscal cuts at the state levels and the multiple new state bills that don't allow membership to the American Library Association to maintain funding. Despite these noticeable absences as well as the more subdued tone of many of the presentations, I did gain many valuable ideas and ways of improvement for our library. Here are a couple of notes:

I attended a session about disaster preparedness which highlights the importance of readying your community for a disaster prior to natural disasters happening. The recent flooding in Texas only highlights this more and I plan on working with our local Emergency Management Office to ensure we are doing everything we can to help educate and prepare our community in the event of a natural disaster.

I attended a couple sessions related to legalities and recent legislature and the affects on how we provide access in our communities. These sessions were helpful for me as we understand the parameters that are now in place after recent legislature passed in Iowa as well as possible future legislature as the next session begins.

I enjoyed learning more about a library card study that was done around barriers to signing up for library accounts. We are always trying to remove barriers to access and as everyone is required to have a library account to check out materials, we are always evaluating how our process can be as easy as possible while still ensuring equitable access. Digging into the findings of this study will be particularly helpful as we evaluate that process.

Lastly, the most impactful and timely session I attended was about a debriefing process to be used with staff after incidents in libraries. As I have indicated before, there has been a rise in more difficult interactions with patrons which can lead to staff feeling burnt out and unsafe working with the public. I am excited to have a framework to build a debriefing process with the staff in the library to hopefully help address some of this as well as provide a more mentally staff environment to work in as well as physically.

Overall, I felt the conference was impactful and I am glad I attended.

Facilities Update:

The building automation project continues. There have been some new challenges related to replacing different elements now that they are in use. One such example is a heat coil that began leaking in our paperback section. This wasn't noticed as broken before, but now that the system is using all of the elements, it was discovered.

The upgrades to Meeting Room A and B were completed.

A meeting about the roof project happened in June and we should receive product by the end of this calendar year. Because it is likely we won't be able to install the product until next Spring, patches will be done starting the week of July 21st. These patches will mean that for a time period there will be two colors of material and two types of material on the roof. This should ensure that damage to the structure is minimized until the full roof replacement can occur.

The City hired a new cleaning company through a Bid process and they have started.

The *Imagination Takes Flight* statue was waxed for another year.

Vehicle:

The vehicle was wrapped the end of June and staff is using it regularly now for serving the kiosk. They will start using it for outreaches as well.

Staff:

Daley Porter resigned at the beginning of July. We wish him well. I met with Jared about this resignation to discuss some concerns that were brought up. We will post a full-time position as quickly as possible so that the department can get back to being fully staffed.

We are currently interviewing for two part-time library assistant positions in the Adult Services department.

Olivia DeWitt and Hannah Moore put in their resignations as they are both heading to college in the Fall. We wish them well. Arrietty Valdez-Lopez put in her resignation as they prepare to head to college in the Fall as well. We will be posting these two page positions and one library assistant position soon.

Upcoming Events:

Summer Reading Program continues through July 31st!

Programs in Bayliss Park continue through July 31st!

Youth Art Club, Beginning Reader Book Club, and Survival Book Club continue through July 31st!

Teen Tinker Zone programs continue each week day 3 p.m.

July 21st 6:30 p.m. – The Conservation Life and Legacy of Theodore Roosevelt

July 25th 6 p.m. – Silent Reading at River's Edge Pavilion

July 26th 2 p.m. – Ask an Expert: Forensics

July 28th 6:30 p.m. – Pan, Café y Leyendas

July 29th 6:30 p.m. – Taylor Keen: Rediscovering Turtle Island
August 4th 6:30 p.m. – The Rock Rolled On
August 9th 2 p.m. – Book Bingo
August 14th 6:30 p.m. – Lawyers in Libraries: Power of Attorney
August 18th 6:30 p.m. – Charcuterie Basics

Respectfully Submitted:

Antonia Krupicka-Smith

Public Service's Report

June 2025

Spaces

Mohamed in Teen Services, implemented new shelf signage for the New YA Graphic Novels and New YA Nonfiction sections and reorganized the Manga area to accommodate new series. He also adjusted the LGBTQ Pride themed display to align with the newly passed state legislation from the recommendation of the City Attorney.

Seventy-six individuals used the Makerspace during the month of June.

Collections

The State Library of Iowa no longer was able to provide Brainfuse, Candid Foundation Directory, or OCLC First Search. Access to Brainfuse JobNow/VetNow ended June 30 and access to Brainfuse Help Now will end July 15. The State Library of Iowa will be providing Mometrix eLibrary as a test prep alternative to Brainfuse starting July 1. Access to Candid Foundation Directory ended June 30. Due to low usage, the Library did not continue to provide access to Academic Search Premier and Auto Repair Source beyond June 30.

The Library was able to continue our access to OCLC First Search through a subscription, as it was integral to other services we provide, like interlibrary loan.

The Library replaced Library Aware with Patron Point for our Library Newsletters. We will be able to integrate our notices through Patron Point down the line.

Tumble Books are now searchable in Enterprise.

Community

Youth department staff, Chris, Theresa, and Anna submitted another story to Emspace. This one will be featured on the River Pier.

Bridget and Kandi changed the Storywalk for the featured July title – Not a Stick by Antoinette Pontis. Mary prepared the Storywalk panels and Chris added dialogic reading questions and activities throughout the story.

Kandi has been helping out daily in the Meeting Rooms when the school district is here to serve lunch. She is answering questions and promoting summer reading, but also keeping the behavior in the room within appropriate limits and cleaning the room after each lunch session. CBCSD served

983 lunches in our Meeting Room in June. They have also joined us at Cochran Park on Fridays and served lunches there, but we don't have final numbers from the park yet.

We partnered with the City of Council Bluffs to provide Summerfest at River's Edge Park. Anna and Kandi attended this event and estimate that approximately 1,400 people played at our Foam & Bubble Party.

Anna attended meetings this month for training to use Patron Point for newsletters. Cayce has watched recordings of those meetings.

We successfully launched our Teen Summer Volunteer Program with a kickoff event in early June, resulting in 28 interested teens, 16 attendees, and 22 active volunteers. The event included breakfast, icebreaker games, and covered volunteer expectations. Volunteers have since supported various projects, assisted with Youth Department clubs, and contributed to library events.

Julianne was able to deliver 268 items to 50 individuals in June. 10 volunteers in total were utilized to make deliveries.

This month Julianne attended the Council Bluffs Farmers Market on June 12th and interacted with 296 individuals with a wide variety of conversations about library resources and programs.

Institutional Success

In order to reduce costs, Mary developed a system to print our barcodes for the seed collection. These "in-house" barcodes will replace the printed barcodes we receive from Id Label.

1227 items were added to the collection and 384 items were removed.

Many new volunteers started in June! We had quite a few people fill out applications recently in May, and we were excited to get them started in volunteering duties this month. They've been integral in assisting with extra shelving and shelf-reading materials, as well as helping pack seeds for the seed library.

Bailey graduated as a part of Council Bluffs Chamber's Leadership Class 37 on June 18th. It was an incredible year of learning about the community and all that it has to offer, getting to know other great leaders in the community, and working towards a rewarding class project.

Programs & Services

Our patrons have been so complementary about programs this month. Several have come up to let me know how well organized everything has been, how much fun they've been having, and how much they appreciate all the programming this summer.

Anna provided 8 storytime programs this month for 397 patrons.

Theresa presented 4 Art Club sessions for 28 kids entering grades 4–6. Projects included a water bottle featuring squeegee artwork and printed using the Maker Space’s sublimation printer, a glowing firefly painting, and a recycled painting program, and textured painting using toilet paper! Chris assisted with program execution.

Lisa provided 3 Beginning Reader Book Club programs for 45 kids entering grades 1–3. In each session, she read a book (or portion of a book) and the kids completed coordinating activities like making snow slime, bubbling potions, and dinosaur fossil excavation. Chris assisted with execution of these program sessions.

Bridget provided 2 Survival Book Club sessions for 26 kids entering grades 4–6. The program includes read aloud time from the I Survived Series and the Girls Survive series. Coordinating activities are also included. This month’s disasters were the Great Molasses Flood and the Children’s Blizzard.

Love on a Leash also visited this month and 31 patrons attended.

We hosted 5 Monday morning programs targeted at kids 5 and under, serving 615 patrons. Our program partners this month included Lori Lynn from Overall Buddies, Abbey from Motion Works Dance, and a group of dancers from American Midwest Ballet. We also worked with Public Works and the Police and Fire Departments on the Touch a Truck event. Anna provided her first ever Parachute Playtime!

We hosted 4 Wednesday morning performer programs, serving 1,312 patrons. These programs are intended for a K–6 audience, but families with children of all ages are welcome. Our performers this month were Unique Cirque, Omaha Street Percussion, Wildlife Encounters, and Twisted BoKay. As always, Omaha Street Percussion was our most popular event!

We hosted 2 Friday morning programs at Cochran Park for 381 patrons. Programs included a Dragon Training Academy and a Mobile Petting Zoo from Under an Acre Adventures. We also partnered with the Parks and Recreation Department to provide Rec on the Move activities at the Petting Zoo program.

The Imagination Library mailed 1,834 books in June and 32 new children registered for the program.

Our 1,000 Books Before Kindergarten program had 89 new registrations this month (prompted by families pre-registering for the Summer Reading Challenge!). Chris and Theresa have continued to work on prepping Storytime Kits for this program. We had one young friend in this month wearing his finishing medal and his mom shared with us that he wears it to all of his cousins sporting events to show off the he earned a medal just like his older cousins!

So far we have 827 kids registered for the Summer Reading Challenge, 379 for the 5 & under program and 448 for the ages 6–11 program.

Mohamed has been working with Nathan to complete the Game On program on Thursdays, which runs until after Nathan leaves for the day. Mohamed helps clean up the programming supplies

when patrons who are finishing programs run past the program time, and cleanup takes longer than the time the full-time staff can be here.

Mohamed filled and organized the art bins with new supplies. Nathan updated the snack statistics and Second Chance statistics. He ran updates on the iPads and video game consoles. Ali implemented a thaumatrope and an anaglyph program in Teen Central, as well as our monthly Anime Club and Scribblers Writing Club. Jamie created and facilitated Tinker Zone programs. First was a wood art cube optical illusion program, a stained glass mosaic coaster program, and a Super Saturday program in which patrons used snack cakes, icing, and fondant to create cakes that look like everyday items.

Elisa Cruz had some offsite programming at Cochran Park, including Guided Waling Tours, Yoga @ Cochran Park, and a Self-Defense class at Cochran Park. Silent Reading Club was scheduled for the evening of June 27 but had to be cancelled due to extreme heat.

John Liepa presented *Iowa's Ethnic Heritage*, a Humanities Iowa program. Richard Warner and Brian Mainwaring presented *Beatles in the Bluffs*. Rachael Autera helped arrange UNO Professor Martina Saltamacchia to present *Ask an Expert: Medieval Europe*. We held an *Adult Trivia Night*, a *One Stroke Painting* guided art class, and a *Sip & Scrabble* program. Forty individuals met for the three book discussion we held in June.

We had a total of 39 programs (13 general audience programs and 26 adult audience programs) with 317 people attending in person and 32 virtually.

Respectfully compiled and submitted by

Antonia Krupicka-Smith

From reports submitted by

Anna Hartmann (Youth Services Manager), Jamie Menning (Teen Services Manager), Andrew Bouska (Adult and Makerspace Services Manager), Bailey Adams (Circulation Services Manager), and Mary Carpenter (Support Services Manager)

FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	May-25	Jun-25	FY25 TOTALS
Accounts			
New Card Registration	243	319	4578
Building Usage			
Gate Count/Patron Visits	16561	20611	243630
Number of Reference Questions	1300	1786	19762
Number of Microfilm Rolls Used	0	6	42
Number of Meeting Rooms Used	121	139	1884
Number of Notary Provided	40	28	356
Number of Computer Lab Sessions	2172	2956	27218
Number of WiFi Sessions	1517	1519	21147
Makerspace Room/Tool Usage	57	76	944
Circulation			
TOTAL CIRCULATION	17977	22874	228829
Kiosk Checkouts	84	83	1100
Self Checkouts	10,359	14262	134660
Database Usage			
AcademicSearch Premier - Total FT + Abstract	60	18	481
Ancestry - Total	598	161	4529
AtoZdatabases	108	106	30398
Auto Repair Source	23	18	130
Brainfuse JobNow & VetNow- Total Usage	15	4	530
Brainfuse HelpNow - Total Usage	5	53	436
Britannica/Webster's - Total Number	65	136	2056
Comics Plus	166	193	359
Community History Archive (The Council Bluffs Globe) - /view	14	24	153
Consumer Reports - Page Views	121	89	2750
Digital Sandborn Maps - Pages	n/a	n/a	387
Fire Insurance Maps Online	68	24	1416
Foundation Directory Online - All Views Total	0	1	50
Gale Virtual Reference - Total Retrievals from Usage Summary	9	6	66
Hoopla - Total Checkouts	2364	2235	27802
LibraryAware	13393		141286
Mango Languages	30	11	813
Newsbank - Total	7401	7178	81275
Novelist Plus - Total FT + Abstract	688	277	5059
Novelist Select - Total Clicks	70	51	712
Overdrive - Total Checkouts	7702	8061	88170
TumbleBooks Library - Content Views	9	8	139
Value Line - Downloads	3464	3014	34993
ILL			
Total ILL	340	398	5134
Kiosk Usage			
Items Returned to Kiosk	31	48	524

FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	May-25	Jun-25	FY25 TOTALS
Materials			
Items Added to the Collection	1792	1227	14380
Items Removed from the Collection	660	384	15531
Curbside			
Overall Curbside Deliveries Total	2	0	45
Overall Curbside Items Total	9	0	199
Homebound			
Number of Patrons Enrolled	70	65	57.8
Number of Homebound Patrons Served	56	50	590
Number of Homebound Items Delivered	288	268	3516
Number of pocket collections enrolled	2	2	31
Number of pocket collections delivered to	2	0	14
Number of items delivered to pocket collections	30	0	200
Volunteers			
Number of Volunteers	29	53	350
Volunteer Hours	125.77	253.52	1334.64
Virtual Usage			
Website Users	8800	8500	97300
Website Sessions	19000	21000	223000
Catalog Users	8500	4800	55900
Catalog Sessions	14000	10000	119100
Library App Users	635	657	3592
Library App Sessions	2805	2959	14481

FY25 PROGRAMMING STATISTICS			
ADULT PROGRAMMING (Targeted age 19+)	May-25	Jun-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	30	21	299
Number of In-Person Onsite Attendance - Total	243	232	3969
Number of In-Person Offsite Programs - Total	1	2	8
Number of In-Person Offsite Attendance - Total	7	10	559
Number of Live Virtual Programs	0	0	1
Number of Live Virtual Attendance	0	0	17
Number of Prerecorded Programs	3	3	33
Number of Prerecorded Attendance	54	32	559
Number of Proctored Tests	1	2	22
GENERAL INTEREST PROGRAMMING	May-25	Jun-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	14	11	135
Number of In-Person Onsite Attendance - Total	74	43	973
Number of In-Person Offsite Programs - Total	10	4	64
Number of In-Person Offsite Attendance - Total	1148	1733	6967
Number of Prerecorded Programs	0	0	4
Number of Prerecorded Attendance	0	0	32
TEEN PROGRAMMING (Targeted age 12-18)	May-25	Jun-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	32	46	493
Number of In-Person Onsite Attendance - Total	264	649	5151
Number of In-Person Offsite Programs - Total	6	4	42
Number of In-Person Offsite Attendance - Total	1197	33	2370
Number of Self-Directed Programs	16	20	220
Number of Self-Directed Participants	258	376	3609
YOUTH PROGRAMMING (Targeted age 0-5)	May-25	Jun-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	3	5	152
Number of In-Person Onsite Attendance - Total	61	315	4703
Number of In-Person Offsite Programs - Total	55	8	519
Number of In-Person Offsite Attendance - Total	927	697	10962
Number of Prerecorded Attendance	44	89	1276
Number of Baby Reads Kits Distributed	0	1	1
YOUTH PROGRAMMING (Targeted age 6-11)	May-25	Jun-25	FY25 TOTALS
Number of In-Person Onsite Programs - Total	9	10	105
Number of In-Person Onsite Attendance - Total	214	387	2969
Number of In-Person Offsite Programs - Total	5	5	66
Number of In-Person Offsite Attendance - Total	80	1436	6420
Number of Prerecorded Attendance	11	10	145
READING PROGRAMS	May-25	Jun-25	FY25 TOTALS
Number Registered Adult Participants	0	0	266
Number Registered Teen Participants	0	102	212
Number New Registered Youth Participants	61	89	1133
Number OCR Reading Challenge Participants	0	0	90
Number Imagination Library New Registrations	32	38	477
Number Imagination Library Books Mailed	1857	1834	22238
PATRON DIRECTED ACTIVITIES	May-25	Jun-25	FY25 TOTALS
Make & Take Kits	0	0	35
Coloring Sheets	35	46	507
Steam STEM Services	252	370	2551
Story-Walk Participants	1370	0	4303
FOOD DISTRIBUTION	May-25	Jun-25	FY25 TOTALS
Total Number Summer Meals Distributed	0	983	3045
Total Number Teen Snacks Distributed	850	729	9089
Total Number of Teen Meal Bags Distributed	65	4	629