



COUNCIL BLUFFS Public Library

**Council Bluffs Public Library
Board of Trustee – Monthly meeting
Library Board of Trustee Room
Wednesday, September 17, 2025 4:30 p.m.**

AGENDA

- I. Call to order**
- II. Approval of Agenda**
 - (1) Approval of Minutes for August 20, 2025 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
 - (1) Board Retreat**
- VII. New Business**
 - (1) FY27– FY31 CIP**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – Summer Reading Program**
- XI. Next meeting – October 15, 2025 – 4:30 p.m.**

Discover it here

400 Willow Ave, Council Bluffs, Iowa 51503
712-323-7553

Council Bluffs Public Library
Board of Trustees Meeting
August 20, 2025 - 4:30 PM

Present: Jared Tripp (presiding), Stacey Goodman, Leo Martin, Abby Jares, Cindi Keithley, Christy Watkins, and Antonia Krupicka-Smith, Library Director.
Absent: Nicole Juranek John Erixon, and Ron Frascht

I. Call to Order

- The meeting was called to order at 4:31 pm by Jared Tripp.

II. Approval of Agenda and Minutes

- A motion was made by Cindi Keithley to approve the agenda as presented; second was made by Leo Martin, with the action passing unanimously.
- A motion was made by Abby Jares to approve the July 16, 2025 Council Bluffs Public Library Board of Trustee minutes as presented; second was made by Christy Watkins, with action passing unanimously.

III. Public Comment-

- No public comment was given.

IV. Correspondence and Announcements-

- Antonia Krupicka-Smith walked the board through the recent feedback from multiple patrons regarding the loss of the auto repair database. She cited budgetary restrictions and noted the library's willingness to help redirect patrons to an alternative resource that might still be available.

V. Financial Report and Approval of Bills

- Discussion occurred concerning the following income and expenses:
 - Due to a staff departure, a mid-year adjustment is anticipated to accommodate the recent disbursement of the full annual budget of holiday/vacation/sick pay.
 - Recent memorial donations
 - Library staff participating in upcoming Leadership Council Bluffs program
- Leo Martin made a motion to approve the following FY 2025 Revisions and FY 2026 (July 2025) Report; second was made by Cindi Keithley, with the actions passing unanimously.

June 2025 Revised (FY 2025):

General	\$10,787.21
Fund:	
Memorial	\$283.78
Fund:	
Projects	-
Fund:	
Total:	\$11,070.90

July 2025(FY 2025):

General	\$289,440.88
Fund:	
Memorial	\$22,110.27
Fund:	
Projects	-
Fund:	
Total:	\$311,551.15

VI. Old Business

- A motion was made by Leo Martin to approve the proposed amendments to the Board of Trustees By-laws; second was made by Stacey Goodman, with the action passing unanimously.

VII. New Business-

- A motion was made by Cindi Keithley to approve the Updated Fee Schedule as presented to accommodate new items to the collection with an effective date of 9/1/2025; second was made by Christy Watkins, with the action passing unanimously.
- A motion was made by Leo Martin to approve the Amended Library Policy 3.6 Special Collections Patron Use as presented and waive the second and third reading; second was made by Abby Jares, with the action passing unanimously.
- A motion was made by Leo Martin to approve the Amended Library Policy 1.7 Solicitation as presented and waive the second and third reading; second was made by Cindi Keithley, with the action passing unanimously.

VIII. Friends of the Library

- Antonia Krupicka-Smith shared that the Friends of the Library Book Sale is scheduled 9/11/2025-9/13/2025. 9/11 is exclusive to Friends of the Library Members. Volunteer opportunities still remain. It was noted that the sale represents lower prices than the bookstore, and that the bookstore will be closed during the sale event.

IX. Director's Report

- Antonia Krupicka-Smith highlighted key metrics and points of pride from the library's annual report to the Council Bluffs City Council.
- Antonia provided an update on the outcomes of the 2025 Summer Reading program, noting an increase in both sign-ups and completion across all ages.
- Antonia called out some new statistics that the library will be tracking in the coming year.
- Discussion occurred on the scheduling and program focus for a board retreat in FY 2026.
- Antonia shared that due to a recent move, this will be Christy Watkins' last meeting as a board member. The Board thanked Christy for her service.

X. Trustee Teaching Moment

- Elisa Cruz shared that the Council Bluffs Public Library is one of ten libraries nationally that received a grant to be a part of the One Small Step initiative, which helps bridge partisan divides through civil conversations. By focusing on shared humanity rather than political disagreement, the initiative seeks to counter polarization at the local level, one conversation at a time. Elisa shared the goals, schedule, topics and target audiences for the upcoming events that will be presented this fall as part of this initiative.

XI. Adjournment

- There being no further business, a motion was made by Abby Jares to adjourn at 5:27 pm; the motion was seconded by Christy Watkins and passed unanimously. The next meeting will be held on September 17, 2025 at 4:30 PM.

Respectfully submitted,

Stacey Goodman

Board of Trustee - Meeting Scribe

Community Correspondence

August 2025

Comments:

Wondering why you guys took down the auto repair source i use that a lot

(Library director responded via email:)

Thank you for reaching out about the removal of the digital offering of "Auto Repair Source". Although this resource was a valuable resource, due to increased costs of databases and other digital resources, we had to make some tough decisions based on usage of the resources. This resource was one of our lowest utilized databases so we made the decision to remove it as one of our offerings. Again I do apologize for this inconvenience. I encourage you to let our reference desk staff know what information you are looking for and we can see if this is information that we can perhaps find another way or interlibrary loan from another library. I have included the manager for our adult services/ reference department so he is aware of the need that you have.

Thank you for using the library and I hope we can still work with you to find what you need.

Via Facebook:

I was looking for sewing classes for my granddaughter when I was referred to Mindy who teaches sewing one on one at the Council Bluffs Library. After one class I highly recommend anyone thinking about learning sewing to go here. Mindy is so patient and was exceptional at listening to my granddaughters goals for learning how to sew. There are few places that offer teaching this skill and I'm thankful for Mindy's class. She gave my granddaughter enthusiasm to learn.

(post included many additional comments thanking Mindy and there were lots of "likes" and "loves" on the post)

Comment received via comment card:

I think the Cochran Kiosk is the dumbest thing in the world. When you check it back, you need your card to return.

(Circulation Manager responded via email as requested)

Thank you for leaving the comment form with the front desk. I'm sorry for your frustrating experience at the library Cochran Kiosk.

Unfortunately, the Kiosk is not staffed 24/7 by a library staff member so we do require a library card number to return items to help ensure that only library users are placing library items in the

return slot. We appreciate your feedback on your experience there, and again, I apologize that you were not able to return your items because of this requirement.

Publicity:

The Daily Nonpareil

There were 4 articles or ads in the Daily Nonpareil online and/or in print. Topics included 1 about Media Day which was hosted at the library, 1 announcing the Library's Speaker Series, 1 mentioning a party at Iowa Western's Art Center which then mentioned the Library's Speaker Series as a noteworthy event held at the Art Center, and 1 mentioning the City Planning Commission which is held at the library.

Unleash CB Bulletin

There was weekly inclusion of the library events and programs in the Unleash CB Bulletin.

Other Publicity

WOWT – August 5, 2025: An article mentions the inaugural Council Bluffs, Southwest Iowa High School Football Media Day, which was hosted by the Daily Nonpareil at the library on that day. The article itself focuses on the Tri-Center team, who recently won a state championship.

Kern, Mason. "Tri-Center Football Moves up to Class 1A after State Title in Class A." *Wowt.Com*, 5 Aug. 2025, www.wowt.com/2025/08/06/tri-center-football-moves-up-class-1a-after-state-title-class/.

Ames Tribune – August 7, 2025: An obituary for Mary Nelson was published in the Ames Tribune. The obituary mentions Mary's education and career working as an educator and a librarian, including the last position she held as a library assistant at the Council Bluffs Public Library.

"Mary Nelson Obituary ." *Ames Tribune*, 7 Aug. 2025, www.amestrib.com/obituaries/piow1248553.

Reviews:

Google

5 Star Review: Great place for kids. (heart) We love this Library. The staff are all very kind and helpful.

CITY OF COUNCIL BLUFFS
YEAR-TO-DATE LIBRARY BUDGET REPORT

August 2025							
ACCOUNTS FOR:		ORIGINAL		YTD	MTD	AVAILABLE	PERCENT
GENERAL FUND		APPROP		EXPENDED	EXPENDED	BUDGET	USED
A14100 601000	SALARIES- REGULAR	1,415,568.85		207,490.70	102,795.89	1,208,078.15	14.7%
A14100 602000	SALARIES- PARTIME	457,571.36		64,739.79	33,589.61	392,831.57	14.1%
	TOTAL SALARIES & WAGES	1,873,140.21		272,230.49	136,385.50	1,600,909.72	14.5%
A14100 606400	HOLI-VACATION-SICK PAY	-		4,505.88	-	(4,505.88)	100.0%
A14100 611000	FICA	139,541.88		20,458.22	10,077.44	119,083.66	14.7%
A14100 613000	IPERS	174,909.44		25,204.18	12,536.90	149,705.26	14.4%
A14100 615000	GROUP INSURANCE	393,863.81		63,444.18	31,722.09	330,419.63	16.1%
A14100 619900	CELL PHONE ALLOWANCE	600.00		100.00	50.00	500.00	16.7%
A14100 619930	MILEAGE REIMBURSEMENT	3,000.00		1.96	1.96	2,998.04	0.1%
A14100 619950	MISC EMPLOYEE BENEFITS	1,000.00		-	-	1,000.00	0.0%
	TOTAL EMPLOYEE BENEFITS	712,915.13		113,714.42	54,388.39	599,200.71	16.0%
A14100 621000	DUES-MEMBER-SUBSC	4,000.00		-	-	4,000.00	0.0%
A14100 623000	TRAINING EXPENSE	2,000.00		-	-	2,000.00	0.0%
A14100 623010	TRAVEL EXPENSE	2,000.00		-	-	2,000.00	0.0%
A14100 623020	EMPLOYEE MEAL EXPENSE	500.00		-	-	500.00	0.0%
	TOTAL STAFF DEVELOPMENT	8,500.00		-	-	8,500.00	0.0%
A14100 633200	EQUIP & VEHICLE REPAIR	1,000.00		-	-	1,000.00	0.0%
A14100 637110	UTILITIES-GAS	30,000.00		552.40	552.40	29,447.60	1.8%
A14100 637120	UTILITIES-ELECTRIC	70,000.00		11,186.36	11,186.36	58,813.64	16.0%
A14100 637210	REFUSE COLLECTION	1,200.00		178.52	89.26	1,021.48	14.9%
A14100 637300	TELECOMMUNICATION	3,600.00		300.00	300.00	3,300.00	8.3%
A14100 637400	UTILITIES-WATER	3,000.00		243.55	243.55	2,756.45	8.1%
A14100 639910	GROUND MAINT & REPAIR	1,000.00		650.00	-	350.00	65.0%
	TOTAL UTILITIES	109,800.00		13,110.83	12,371.57	96,689.17	11.9%
A14100 640200	ADVERTISING EXPENSE	3,000.00		103.20	-	2,896.80	3.4%
A14100 640300	TECHNOLOGY SERVICES	225,000.00		36,515.99	8,752.22	188,484.01	16.2%
A14100 640400	BILLING & COLLECTIONS FEES	2,500.00		155.51	142.59	2,344.49	6.2%
A14100 640700	CONSUTANT EXPENSE	500.00		29.00	29.00	471.00	5.8%
A14100 641000	OTHER CNTRACTUAL SRVCS	105,000.00		5,615.58	5,615.58	99,384.42	5.3%
A14100 641410	PRINTING	1,000.00		-	-	1,000.00	0.0%
A14100 642000	LEASE PAYMENTS	7,000.00		4,246.83	-	2,753.17	60.7%
	TOTAL CNTRACTUAL SERVICES	344,000.00		46,666.11	14,539.39	297,333.89	13.6%
A14100 650200	FICTION & LARGE PRINT	44,000.00		4,642.97	3,186.97	39,357.03	10.6%
A14100 650210	PERIODICALS	13,000.00		170.07	170.07	12,829.93	1.3%
A14100 650211	AUDIO BOOKS	15,000.00		1,221.05	715.23	13,778.95	8.1%
A14100 650212	DVDs	10,000.00		1,006.81	542.74	8,993.19	10.1%
A14100 650213	MUSIC CDs	3,000.00		64.90	64.90	2,935.10	2.2%
A14100 650214	REFERENCE	6,000.00		786.00	786.00	5,214.00	13.1%
A14100 650215	DATABASES	80,000.00		48,265.06	300.00	31,734.94	60.3%
A14100 650216	YOUNG ADULT	16,000.00		657.24	649.45	15,342.76	4.1%
A14100 650217	VIDEO GAMES	10,000.00		901.61	901.61	9,098.39	9.0%
A14100 650218	E MATERIALS	80,000.00		6,241.21	6,241.21	73,758.79	7.8%
A14100 650219	NON-FICTION	23,000.00		1,321.13	1,271.55	21,678.87	5.7%
A14100 650220	KIDS BOOKS	37,000.00		1,754.08	1,740.98	35,245.92	4.7%
A14100 650400	MINOR EQUIPMENT	20,000.00		-	-	20,000.00	0.0%
A14100 650600	OFFICE SUPPLIES	15,000.00		1,181.13	1,181.13	13,818.87	7.9%
A14100 650700	LAUNDRY SERVICES	200.00		21.00	21.00	179.00	10.5%
A14100 650750	OPERATING SUPPLIES	20,000.00		8,237.51	3,304.05	11,762.49	41.2%
A14100 650810	POSTAGE & FREIGHT	7,000.00		6,015.00	6.00	985.00	85.9%
	TOTAL COMMODITIES	399,200.00		82,486.77	21,082.89	316,713.23	20.7%
	TOTAL LIBRARY	3,447,555.34		528,208.62	238,767.74	2,919,346.72	15.3%

Expenses Outside of City Operating Budget/General Fund
FY 2025-2026

Type of Service	Fund Source	Aug-25
1,000 Books Before Kindergarten	Foundation	\$17.43
Adult Programming	Foundation	\$190.01
ALA Conference	Foundation	\$1,270.25
Book Memorials	Various	\$236.51
eMaterials	Enrich Iowa	\$514.97
Foundation Author Series	Foundation	\$7,500.00
Outreach	Enrich Iowa	\$250.00
Snack Program for Teens	CFFWI Grant/Various	\$325.93
Summer Reading Programs - Youth	Foundation	\$1,422.71
Technology Refresh	Foundation	\$46,049.17
Teen Programming	Foundation	\$894.00
Vehicle Safety Training	Friends	\$288.00
Youth Programming	Foundation	\$309.22
TOTAL Gifts & Memorials:		\$59,268.20

Expenses Outside of City Operating Budget/General Fund

FY 2024-2025

Type of Service	Fund Source	Jun-25
Adult Programming	Foundation	\$41.41
ALA Conference	Foundation	\$1,492.15
Book Memorials	Various	\$44.87
Summer Reading Programs - Youth	Foundation	\$43.02
Teen Programming	Foundation	\$400.32
TOTAL Gifts & Memorials:		\$2,021.77

Received in donations and other funding during the month of August 2025:

\$550.00 In Memory of Bonnie M. Marx
\$50.00 Library Services Appreciation
\$20.00 In Memory of Chris Fink
\$100.00 Anonymous Donation
\$250.00 In Memory of Dr. Jose Martinez

\$168.12 Library Foundation, Summer Reading Program June Pool Passes
\$22,787.33 Library Foundation, 2025 OCR Authors
\$80,000.00 Library Foundation, Meeting Room A&B AV Refresh
\$4,500.00 Library Foundation, Library Speakers Consortium
\$10,626.62 Library Foundation, 2025 OCR Books & Busses

\$3,839.24 City of Crescent
\$4,530.86 City of Underwood
\$703.60 City of McClelland
\$1,194.18 City of Minden
\$4,712.60 City of Treynor

Library CIP Overview:

The library participates in the City of Council Bluffs Capital Improvement Plan (CIP) process every year to plan for large asset, multiple year projects that are bonded for or grant funded outside of regular operating funds at the City. Because the City of Council Bluffs maintains and owns the library property and houses IT infrastructure in the library, most of the time the projects for the library will be led by other City departments and not the library. Projects included in the CIP in the past have included, the Youth Room Remodel, building automation, outreach vehicle, library kiosk, upgrade to audio/visual in meeting room A and B, and roof replacement. (Not a full comprehensive list.)

The process has just begun and no information is finalized or has been presented to City Leadership. What is being provided is informational and only intended for informational and planning purposes.

Here are the proposed projects for the next four years.

FY27 –

\$40,000 4 self-check machines (*confirmed planned for budgeted within City IT projects*)
**yet to go through approval process.*

FY28 –

\$100,000 – furniture phase I (plush seating) **projected estimate yet to obtain quotes*

\$100,000 – Shelving Phase I (Fiction shelves) **projected estimate yet to obtain quotes*

FY29 –

\$100,000 – makerspace **funding source yet to be determined**

\$200,000 – furniture phase II (tables and chairs) **projected estimate yet to obtain quotes*

\$100,000 – Shelving Phase II (youth shelving) **projected estimate yet to obtain quotes*

FY30 –

\$100,000 – furniture Phase III (meeting rooms) **projected estimate yet to obtain quotes*

Director's Report

August 2025

Although school is not fully back in session in August, the Summer Reading Program concluded July 31st. The Summer Reading Program is a traditional public library program to help bridge the gap in the community for literacy while school is not in session. It has evolved as most programs have at the library. Prior to COVID, there were actually two separate months of tracking and paper logs that were kept to record the minutes read or the number of books read. With COVID, a digital option was necessary and the program transferred to the Beanstack App. This allowed for easy tracking and less recording keeping, but did create a less autonomous tracking option for youth who enjoyed coloring in the "game card" after they were done reading. We have since returned to providing a paper log option for youth to track on and have their adult then input into the app. With each year we have evolved to reflect the feedback from the patrons. With this evolution, we have also branched out into more than one reading challenge and have encouraging adult reading programs alongside the youth and teen. We have seen a steady increase every year of participation since introducing the Beanstack App. More exciting though is the completion that has happened. Last year we introduced the concept of building a habit of reading. Our goal was to encourage reading throughout the summer instead of completing the minutes or books required by the second week of the summer. This shift has proven to be popular with all of the age brackets and really does help to bridge the gap of literacy when outside the school year. This year we had a 33% increase in patrons signing up for the program over last year and a 23% increase in patrons completing the program. These are huge achievements and show that the changes we have implemented are well received and the program continues to have impact, even after so many years.

An element of the program that is historical is the incentives for reading and participating. Traditionally these have been physical "things" that are often very inexpensive and there was no real evaluation that pointed to their effectiveness. Last year we made the collective decision to spend more money on incentives, but to also support local businesses in Council Bluffs and provide coupons for swimming and ice cream. This choice has been very successful with 80% or higher redemption percentages. Meaning, if people earned it, they came in to get it. We love the sustainability aspect of not purchasing "things" and not wasting space because we only print what is needed. We also love that these are local experiences that are supporting local businesses and helping our patrons to love where they live.

Finally, that Summer Reading program has always been about more than reading. It has also included special programming and more programming during the week than we typically host during the school year. Youth and Teen department staff program daily and in some cases, multiple times per day. Adult department staff do additional unique programming and are often out and about in different venues providing programming. In the months of June and July the library staff provided 222 programs for 8,451 community members. That is A LOT of engagement and impact!

Now that all of the numbers have been added up, we can check this summer program off as another success and turn our sights to Fall, but I have heard through the grapevine that with how successful the Summer Reading Program has been, the launching of a Winter version just might be in the works.

Facilities Update:

One of the HVAC chillers was replaced successfully. The AC is again running off 4 chillers.

The automation of the heating and cooling continues to be a challenge. Building maintenance staff continue to make the necessary adjustments while the system is calibrated.

Vehicle:

In August Willow was used 16 times, 6 visits to the kiosk and 10 outreaches/programs.

Staff:

We have offered the two page positions to Faith Otten and Maryn Arkfeld. Maryn is a high school student and Faith is completing college classes. Both are excited to work at the library and have begun to learn their positions.

We hired Unity Mafilika as a part-library assistant that will help mainly in the adult department, but also cover various shifts in youth, circulation, and teen. Unity just completed her MLIS and is excited to serve her community.

We interviewed and offered in late August for the two part-time library assistant positions in circulation. These two new staff will start in early September.

Upcoming Events:

September 27th 2 p.m. – (Teen Program) Protein Balls

October 1st 5:30 – Brewery Tour @ Full Fledged Brewing Company

October 3rd 10 a.m.– Coffee & Conversations: Council Bluffs Memories

October 6th 6:30 p.m. – Council Bluffs History: More Than Just the Railroad

October 9th 7 p.m. – An Evening with J. Ryan Stradal (@ The Arts Center)

October 13th 6:30 p.m. – Secret Iowa: A Guide to the Weird, Wonderful, and Obscure

October 18th 10 a.m. – (Youth Program) Pokemon Party

October 19th 1 p.m. – Getting Started on Book Publishing followed by a Local Author Fair

Respectfully Submitted:

Antonia Krupicka-Smith

Public Service's Report

August 2025

Spaces

One hundred and twenty-two individuals used the Makerspace during the month of August.

Collections

Mary (Support Services) loaded Mometrix records into Enterprise. This will allow patrons to search for titles that are available in one of our newer resources.

Support Services took over management of the periodicals. They now check in and claim issues as well as putting together the order with WT Cox.

We added 543 items to the collection and weeded 989 items.

The seed library received a large donation of four boxes of unused seed from Westlake Ace Hardware, which was incredible! Staff have spent some time going through these to determine what will work well in our seed collection.

Rose Theater passes went live in our Discovery Pass platform in August. The tickets for the first show were gone within two days! The next show available to reserve passes for will be Goosebumps.

Community

Anna presented about the Library Kiosk and Youth Programs at a Downtown Kiwanis meeting this month.

Anna also attended the Back to School Teacher Resource Fair with Ali, where they interacted with 249 school personnel.

Anna made contact with 50 teachers or school personnel to set the preschool/toddler outreach schedule for the upcoming school year.

On August 7th, Breanne & Megan staffed the library table at the CB Farmers Market and chatted with 225 people. Lindsay went to the Underwood Farmers Market on August 11 where she interacted with 18 people and addressed 4 card signups or updates. Julianne staffed the CB Farmers Market on August 14th and talked with 228 people on that particular evening. Julianne also assisted with getting Anna and Lisa set up to staff the CB Farmers Market on the 28th where they had an additional 154 interactions.

Jamie collaborated with the Human Services Advisory Committee (HSAC) to help establish a food pantry in South Omaha at the San Andreas Food Pantry. Through this event, she connected with Wellpoint, which generously donated over \$200 in in-kind contributions to support the Teen Snack Program. Snack stats for August totaled 864, with many requests for meals.

Jamie also attended the HSAC Youth and Families Committee meeting, where she highlighted the urgent need for snack donations due to the absence of free lunch sites in August. As a result, the library partnered with Heartland Family Services to promote the program and request donations via a post in the HSAC newsletter. This outreach has already generated several small contributions. During the meeting, Carrie Powders, Child Family Resource Network Coordinator, shared insights into the referral work conducted by Thriving Families Alliance.

We resumed our partnership with the Red Cross to do quarterly blood drives. The first was August 14 and was very successful with 23 donors.

Julianne was able to deliver 303 items to 60 individuals in July. 11 volunteers in total were utilized to make deliveries this month. We're up to a total of 70 registered individuals for homebound services. Julianne visited several facilities this month to allow for homebound services and library account sign-up. Over the entire month she visited Fox Run, Prairie Gate, Primrose, Bethany Heights, Rose of the Bluffs, Bethany Nursing Home, Risen Son, Northcrest, and Graceview. She spoke with a total of 90 individuals on these visits and signed up 16 of them for Homebound delivery. The bi-annual visits to facilities has allowed for good in-person interaction with current and potentially new users of the Homebound services that she provides.

Institutional Success

Jamie and Ali attended Safe Place training to gain a deeper understanding of the procedures and requirements for supporting young adults.

Programs & Services

Anna provided Thursday Evening Storytime for 22 patrons and Bridget and Cayce oversaw Love on a Leash for 27 patrons.

The Imagination Library mailed 1,823 books in August and 31 new children registered for the program.

Our 1,000 Books Before Kindergarten program had 3 new registrations this month. Even after the end of the Summer Reading Challenge, over 90 patrons are currently actively logging in this reading challenge and 5 patrons completed the challenge in August.

Teen Central took a break from Tinker Zone programming in August, but hosted their popular Boba Tea bar the first week of school which had 90 teens stop in and make themselves a Boba Tea drink to kick off the school year.

Richard Warner with the Historical Society of Pottawattamie County presented *The Rock Rolled On*, covering the history of radio stations in Council Bluffs.

In partnership with The Iowa State Bar Association, Iowa Legal Aid and the Polk County Volunteer Lawyers Project, Attorney Margaret McCabe presented *Lawyers in Libraries: Power of Attorney*. She covered Financial Power of Attorney, Health Care Power of Attorney, Living Wills and The Final Disposition Act.

The State of Iowa's Senior Health Insurance Information Program and Connections Area Agency on Aging presented the quarterly program *Welcome to Medicare*, going over Medicare Parts A & B benefits, prescription drug benefit (Part D), Medicare Advantage plans and Medicare supplement insurance.

Iowa Legal Aid presented Iowa Legal Aid's Disaster and Rural Justice Project for Older Iowans. After the presentation eligible attendees (low-income, age 60 or over, or affected by the April 2024 disasters) were able to receive a free on-site legal assessment.

Elisa Cruz, hosted a *Book Bingo*, celebrating National Book Lover's Day. She also hosted *Charcuterie Basics*. This class required registration and filled up quickly.

Twenty-eight individuals met for the two discussion we held in August.

We had a total of 36 programs (12 general audience programs and 24 adult audience programs) with 360 people attending in person and 19 virtually.

Respectfully compiled and submitted by

Antonia Krupicka-Smith

From reports submitted by

Anna Hartmann (Youth Services Manager), Jamie Menning (Teen Services Manager), Andrew Bouska (Adult and Makerspace Services Manager), Bailey Adams (Circulation Services Manager), and Mary Carpenter (Support Services Manager)

FY26 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	Jul-25	Aug-25	FY26 TOTALS
Accounts			
New Card Registration	260	246	506
Building Usage			
Gate Count/Patron Visits	22,038	16,439	38477
Number of Reference Questions	1641	1581	3222
Number of Microfilm Rolls Used	0	1	1
Number of Meeting Rooms Used	180	171	351
Number of Notary Provided	58	35	93
Number of Computer Lab Sessions	2929	2707	5636
Number of WiFi Sessions	1599	1574	3173
Makerspace Room/Tool Usage	75	122	197
Teen Central Room Usage	2300	1764	4064
Number of Incident Reports per Month	16	16	32
Number of Bans 1 Week or Longer	1	3	4
Circulation			
TOTAL CIRCULATION	22282	19301	41583
Kiosk Checkouts	80	70	150
Self Checkouts	9946	11,279	21225
Database Usage			
Ancestry - Total	510	930	1440
AtoZdatabases	116	272	388
Comics Plus	97	48	145
Community History Archive (The Council Bluffs Globe) - /view	0	30	30
Consumer Reports - Page Views	332	215	547
Fire Insurance Maps Online	21	174	195
Gale Virtual Reference - Total Retrievals from Usage Summary	7	0	7
Hoopla - Total Checkouts	2590	2476	5066
Mango Languages	24	45	69
Mometrix eLibrary	17	10	27
Newsbank - Total	7025	8979	16004
Novelist Plus - Total FT + Abstract	363	418	781
Novelist Select - Total Clicks	26	76	102
Overdrive - Total Checkouts	8340	8079	16419
Patron Point - Emails Sent	19927	19934	39861
Patron Point - Emails Read	4871	6001	10872
TumbleBooks Library - Content Views	77	7	84
Value Line - Downloads	2532	2709	5241
ILL			
Total ILL	351	203	554
Kiosk and Vehicle Usage			
Items Returned to Kiosk	43	44	87
Vehicle (Willow) Visits to Kiosk	5	6	11
Vehicle (Willow) Usage for Programs or Outreaches	5	10	15

FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	Jul-25	Aug-25	FY26 TOTALS
Materials			
Items Added to the Collection	1307	543	1850
Items Removed from the Collection	857	989	1846
Curbside			
Overall Curbside Deliveries Total	2	0	2
Overall Curbside Items Total	7	0	7
Homebound			
Number of Patrons Enrolled	60	70	11.8
Number of Homebound Patrons Served	49	60	109
Number of Homebound Items Delivered	238	303	541
Number of pocket collections enrolled	2	2	4
Number of pocket collections delivered to	2	0	2
Number of items delivered to pocket collections	30	0	30
Volunteers			
Number of Volunteers	50	33	83
Volunteer Hours	235.59	111.89	347.48
Virtual Usage			
Website Users	8800	9400	18200
Website Sessions	22000	21000	43000
Catalog Users	4500	3900	8400
Catalog Sessions	10000	9300	19300
Library App Users	648	643	1291
Library App Sessions	2831	2740	5571

FY26 PROGRAMMING STATISTICS			
ADULT PROGRAMMING (Targeted age 19+)	Jul-25	Aug-25	FY26 TOTALS
Number of In-Person Onsite Programs - Total	20	21	41
Number of In-Person Onsite Attendance - Total	202	270	472
Number of In-Person Offsite Programs - Total	1	2	3
Number of In-Person Offsite Attendance - Total	1	259	260
Number of Prerecorded Programs	1	3	4
Number of Prerecorded Attendance	0	19	19
Number of Proctored Tests	4	1	5
GENERAL INTEREST PROGRAMMING	Jul-25	Aug-25	FY26 TOTALS
Number of In-Person Onsite Programs - Total	10	12	22
Number of In-Person Onsite Attendance - Total	65	90	155
Number of In-Person Offsite Programs - Total	2	12	14
Number of In-Person Offsite Attendance - Total	65	715	780
Number of Prerecorded Programs	3	0	3
Number of Prerecorded Attendance	11	0	11
TEEN PROGRAMMING (Targeted age 12-18)	Jul-25	Aug-25	FY26 TOTALS
Number of In-Person Onsite Programs - Total	37	26	63
Number of In-Person Onsite Attendance - Total	560	453	1013
Number of In-Person Offsite Programs - Total	0	1	1
Number of In-Person Offsite Attendance - Total	0	249	249
Number of Self-Directed Programs	17	24	41
Number of Self-Directed Participants	360	329	689
YOUTH PROGRAMMING (Targeted age 0-5)	Jul-25	Aug-25	FY26 TOTALS
Number of In-Person Onsite Programs - Total	6	1	7
Number of In-Person Onsite Attendance - Total	224	22	246
Number of In-Person Offsite Programs - Total	8	0	8
Number of In-Person Offsite Attendance - Total	386	0	386
Number of Prerecorded Attendance	41	58	99
YOUTH PROGRAMMING (Targeted age 6-11)	Jul-25	Aug-25	FY26 TOTALS
Number of In-Person Onsite Programs - Total	17	1	18
Number of In-Person Onsite Attendance - Total	610	27	637
Number of In-Person Offsite Programs - Total	5	0	5
Number of In-Person Offsite Attendance - Total	803	0	803
Number of Prerecorded Attendance	18	17	35
READING PROGRAMS	Jul-25	Aug-25	FY26 TOTALS
Number Registered Adult Participants	374	0	374
Number Registered Teen Participants	153		153
Number New Registered Youth Participants	955	3	958
Number Imagination Library New Registrations	28	31	59
Number Imagination Library Books Mailed	1834	1823	3657
PATRON DIRECTED ACTIVITIES	Jul-25	Aug-25	FY26 TOTALS
Coloring Sheets	78	36	114
Steam STEM Services	688	581	1269
FOOD DISTRIBUTION	Jul-25	Aug-25	FY26 TOTALS
Total Number Summer Meals Distributed	1640	0	1640
Total Number Teen Snacks Distributed	767	864	1631
Total Number of Teen Meal Bags Distributed	16	1	17