



COUNCIL BLUFFS Public Library

**Council Bluffs Public Library
Board of Trustee – Monthly meeting
Library Board of Trustee Room
Wednesday, December 17, 2025 4:30 p.m.**

AGENDA

- I. Call to order**
- II. Approval of Agenda**
 - (1) Approval of Minutes for November 19, 2025 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
- VII. New Business**
 - (1) ADA Priority 4 (approval)**
 - (2) Library Policy 1.1 Meeting Rooms (amended)**
 - (3) Library Policy 4.2 Borrowing (amended)**
 - (4) Library Policy 4.4 Fines and Fees (adopted)**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – Funding Review**
- XI. Next meeting – January 21, 2026 – 4:30 p.m. (board retreat)**

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400 Willow Ave, Council Bluffs, Iowa 51503

712-323-7553

Council Bluffs Public Library
Board of Trustees
November 19, 2025
4:30 PM

Present: Abby Jares (presiding), Cindi Keithley, Stacey Goodman, Dave Wise, Leo Martin, Nicole Juranek, John Erixon, Ron Frascht, Antonia Krupicka-Smith: Director
Absent: Jared Tripp

I. Call to Order

The meeting was called to order at 4:30 by Abby Jares.

II. Approval of Agenda and Minutes

- A motion was made by Ron Frascht to approve the agenda. Second was made by Cindi Keithley. Passed unanimously.
- A motion was made by Cindi Keithley to approve the October minutes. Second made by Stacey Goodman. Passed unanimously.

III. Public Comment- none.

IV. Correspondence and Announcements

An appeal was filed by a patron who has a 6 month ban on his library privileges. The patron had no prior issues when using the library. 911 was called after a fight between two patrons occurred on library property. The patron was booked in the county jail for assault. The patron was notified on 10/19 when using the library computers that he was banned from the library for six months. He appealed and missed the deadline. Cindi Keithley made a motion to uphold the ban on the patron named Boston. John Erixon seconded the motion. Passed unanimously.

V. Financial Report and Approval of Bills

Leo Martin made a motion to approve the following:

\$325,670.33 for general fund,
\$13,215.14 for memorial fund,
\$00 for projects fund for a total of
\$338,885.47

Second was made by Cindi Keithley. Passed unanimously.

VI. Old Business- None

VII. New Business

- (1) Updated job descriptions- Staff appreciated reading new job descriptions because they are reflective of the services provided.
Leo made a motion to approve three new job descriptions, seconded by John Erixon.
Passed unanimously.
- (2) Holiday closings- Stacey Goodman made a motion to approve and accept the dates. Dave Wise seconded the motion. Passed unanimously.
- (3) FY25 Annual Report
Stacey Goodman made a motion to approve, seconded by Cindi Keithley. Passed unanimously.

VIII. Friends of the Library

Three members are leaving the board. The bookstore has more open hours. T-shirts and tote bags are still available. Antonia needs to delegate more responsibility to members. The bookstore proceeds were \$3400. The Friends reported that the free hour had very mindful shoppers. 36 new memberships were created at the sale.

IX. Director's Report

Willow, the library mobile, attended six trunk or treats.
A winter reading program will be launched, Dec. 1- January 31 with treats from Eileen's Cookies and the Sugar Makery, as well as printed coffee cups.
Abby Jimenez, author, will speak on Friday at the IWCC Arts Center.
The replacement for the Teen Librarian search is underway with 7 phone interviews, and 2 in-house interviews. Start date will be early January.

X. Teaching Moment: Council Bluffs Public Library Annual Report FY25

A colorful handout was provided including many infographics and data collected over the past year. Our numbers are not what they were pre-covid, however, counting systems have changed in the past five years, too.

XI. Adjournment

The meeting was adjourned at 5:30 PM. Cindi Keithley made a motion, seconded by Nicole Juranek. Passed unanimously. The next meeting will be held on December 17, 2025, at 4:30 PM.